



## Rappahannock Regional Solid Waste Management Board

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489 Eskimo Hill Road • Stafford, Virginia 22554 • 540-658-5279 • FAX 540-658-4523

May 13, 2024

RE: Application for an FY 2025 Disposal Permit

Dear Applicant:

Your disposal permit must be renewed before June 30, 2024, or you will not be allowed to use the Rappahannock Regional Solid Waste Management Board (R-Board) disposal facility as of July 1.

Pursuant to County Code §21-2 & §21-4, any company disposing of waste at the R-Board facility must have a permit.

### Disposal Permit Application Process

1. Inspection of Vehicles  
See Rules and Regulations.
2. Security  
See Rules and Regulations.
3. Disposal Fees  
See Fee Schedule.
4. Payment Procedures

**The R-Board offers the ability to have the permit renewal and truck inspection fees charged directly to your credit account.** Those who are cash customers may pay the fee **after July 1** by check, cash, or debit/credit card at the scale house. Tickets from the Rappahannock Regional Solid Waste Management Board (R-Board) are due and payable by the due date shown on the monthly statement. If not received on time, interest will be charged on the outstanding balance from the first day following the day such amount is due, at the rate of 10% annualized or \$10, whichever is greater.

5. Lost Tickets  
Lost or missing scale tickets will be charged a \$5 fee, per ticket.

Contact the Scale House at 540-658-7119 if you have any questions regarding this notice.



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### APPLICATION FOR FY25 DISPOSAL PERMIT

The applicant is applying for a waste disposal permit to engage in the business of collection, transportation, and disposal of solid waste in the County of Stafford, Virginia.

Applicant agrees that all solid waste collection and disposal operations shall be conducted in accordance with the rules and regulations as set forth by the Rappahannock Regional Solid Waste Management Board (R-Board). The Regional Landfill disposal site is located at 489 Eskimo Hill Road, Stafford, Virginia. The R-Board will be enforcing personal protective equipment on-site, including hard hats, sturdy closed-toe shoes, and high-visibility clothing.

Applicant agrees to pay all disposal charges resulting from the use of the Rappahannock Regional Solid Waste Management Board operational disposal site. Estimated gross weights may be used if the scale malfunctions.

**APPLICANT AGREES THAT ALL INFECTIOUS, EXPLOSIVE, POISONOUS, CAUSTIC, TOXIC, CHEMICAL, AND HAZARDOUS WASTE ARE PROHIBITED FROM THE REGIONAL LANDFILL DISPOSAL FACILITY. IF ANY OF THE ABOVE IS DUMPED, DISPOSED OR IN ANY MANNER RELEASED AT THE LANDFILL, IT WILL BE THE CUSTOMER'S RESPONSIBILITY TO MAKE RESTITUTION TO THE R-BOARD FOR CLEANUP.**

**[ ] Check here if you want the applicable fees charged to your credit account.**

The applicant's signature affirms his/her acceptance of these requirements and confirms he/she is an authorized representative of the business.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

***This form must be turned in to the Scale Master prior to trucks being inspected by R-Board Staff or turned in with the self-inspection.***

Attachments:      Inspection Form



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### CHECKLIST FOR OBTAINING A SOLID WASTE DISPOSAL PERMIT

All solid waste disposal permit applications must be complete or delays in obtaining the permit may occur. A complete application includes the following documents, attachments, and actions:

- Vehicle inspection form(s) completed for each refuse disposal/collection vehicle that will be permitted in Stafford County reflecting valid tare weight to be used during the year. *Please keep the number of trucks inspected to the numbers that are used primarily for Stafford and backup fleet vehicles for those trucks.*
- APPLICATION FOR FY25 DISPOSAL PERMIT must be completed and signed by an authorized representative before scheduling truck inspections by R-Board Staff.
- \$100 annual permit fee and \$50 per vehicle number. Maximum permit fee not to exceed \$500. This charge will be applied in July 2024.
- Stickers will be mailed out or available for pickup after payment.