

**RAPPAHANNOCK REGIONAL SOLID WASTE
MANAGEMENT BOARD**

REGULAR MEETING AGENDA

**STAFFORD COUNTY
GEORGE L. GORDON JR. GOVERNMENT CENTER
I.T. TRAINING ROOM (Public Only)
STAFFORD, VIRGINIA**

**November 18, 2020
8:30 AM**

CALL TO ORDER

- A. APPROVE MINUTES OF AUGUST 19, 2020 BOARD MEETING (Tab 1)**

PRESENTATIONS BY THE PUBLIC

PRESENTATIONS BY R-BOARD MEMBERS

- B. REPORT OF STAFF (Tab 2)**
- 1. Report of R-Board Superintendent**
 - a. Cell F-2 and F-3 Status**
 - b. Personnel Status Update**
 - 2. Environmental Compliance Report**
 - 3. Recycling Manager Report**
- C. REPORT ON FINANCES (Tab 3)**
- 1. Financial Status; FY2021 – 1st Quarter**
 - 2. Weight & Material Analysis; FY2021 – 1st Quarter**
- D. NEW BUSINESS (Tab 5)**
- 1. Discuss Additional Positions / Site Improvements
- RB20-09 (Financing)**
 - 2. Annual Financial and Operational Report FY2020**
 - 3. Discuss Coupon Use for Trailer Fee**

CLOSED SESSION (if needed)

NEXT SCHEDULED MEETING

February 17, 2021, George L. Gordon, Jr. Government Center, 8:30 AM

ADJOURNMENT

MINUTES

RAPPAHANNOCK REGIONAL SOLID WASTE MANAGEMENT BOARD

August 19, 2020

George L. Gordon, Jr., Government Center
Conference Room A/B/C

Meeting Convened: A regular meeting of the Rappahannock Regional Solid Waste Management Board (R-Board) was convened at 8:31 a.m. on August 19, 2020, at the George L. Gordon, Jr., Government Center, Conference Room ABC and electronic meeting, via WebEx. The meeting was noticed on the R-Board's website.

Roll Call: The following members were present: Meg Bohmke; Cindy C. Shelton; William C. Withers, Jr.; Tim Barody; Matthew Kelly; and Fred Presley.

Also in attendance were: Brendan Hefty, R-Board Attorney; James Canty, Assistant Landfill Superintendent; Diane Jones, Recycling Manager; Sofia Gilani, Environmental Technician; Pamela Timmons, Clerk; and Joe Buchanan, Director.

Election of Officers: Mr. Withers motioned, seconded by Ms. Bohmke to elect Mr. Kelly as Chairman.

By voice, the vote was:

Yea: (6) Barody, Bohmke, Kelly, Presley, Shelton, Withers
Nay: (0)

Mr. Withers motioned, seconded by Ms. Shelton, to elect Ms. Bohmke as Vice Chairman.

By voice, the vote was:

Yea: (6) Barody, Bohmke, Kelly, Presley, Shelton, Withers
Nay: (0)

Presentation of a Proclamation: Mr. Kelly presented the proclamation to Ann Baker and Trisha Deaton of the Community Based Probation Program at the Rappahannock Regional Jail. They expressed their appreciation for the continued partnership in providing the court referrals, to assist in the R-Board's efforts in waste management services.

Approval of the minutes of prior meeting: Ms. Shelton motioned, seconded by Mr. Withers, to approve the minutes from the May 19, 2020 meeting. Mr. Presley noted that he would abstain from the vote, as he was not a member of the R-Board and did not attend the meeting.

By roll call, the vote was:

Yea: (5) Barody, Bohmke, Kelly, Shelton, Withers
Nay: (0)
Abstain: (1) Presley

Presentations by the Public: The following members of the public desired to speak:

Tim Rudy – Noted that the County's cable channel did not reference the closing of the

residential side on Sunday's and Monday's. Suggested a survey of residents.

Presentations by the R-Board: No members desired to speak.

Report of the R-Board Superintendents: Mr. Buchanan reported on the following:

Cell F2 Filling Status The filling of Cell F-2 continues without any problems. Draper Aden conducted the semi-annual flyover on July 2, 2020. Approximately 1,127,383 cubic yards have been filled, which is approximately 74%. This is with a 15% reduction for roads and berms. Life expectancy at this time for the top deck only is January, 2021. If we continue filling on the side slopes this could extend the life to August, 2021.

Cell F3 Construction Status Sargent completed mobilizing and setting erosion controls on May 20, 2020, and began work on the new cell immediately. Construction has gone smoothly, with the exception of some occasional rain days. Sargent is on schedule to complete the cell in November of 2020. R-Board members viewed a short video on the construction.

Compost The Compost renewal application was received by DEQ on July 21, 2020. It is undergoing its initial review and to date, we have received no questions from DEQ. The application for the USDA Grant for Community Compost and Food Waste Reduction was submitted on June 26, 2020. The winners of the grants will be announced in September of 2020. If selected for the grant we plan to use some funding for a mixing machine and asphalt pads to hold the finished compost and pending food waste. To date, we have produced a total of 19.66 tons with a pile in the building awaiting to be trommeled.

Personnel Status Update Mr. Canty reported on the following:

Staffing:

The R-Board is currently authorized for a total of 38 positions, of which 34 are full-time and 4 are part-time. At this time, 30 full-time and 3 part-time positions are filled. The full-time vacancies are for one Heavy Equipment Operator II and three Maintenance Worker II positions. The part-time position is for a Heavy Equipment Operator II-Quality Control trainer. Advertisements for the vacant Maintenance Worker positions and the Part-Time Operator position are closing and transitioning to the applicant-review phase at this time. The full-time Operator position is currently pending advertisement. Overall employee retention remains stable and applicant pools for vacancies appear promising.

Training:

Current training efforts remain focused on preventative measures regarding management of the current COVID-19 crisis; to include use of PPE, sanitation supplies and social distancing measures. General

safety subjects such as fall-prevention, recognition of heat-exposure illnesses, and identifying poisonous plants in the work environment have also been covered. Employees are receiving weekly distributions of PPE, hydration packs, and training materials. In recent weeks, the R-Board was fortunate to be provided the opportunity to receive training in COVID-19 mitigation through Stafford County Fire and Rescue. Will Graham and Stephen Hall, both Landfill Maintenance Workers, have received hands-on training and respirator fitting, and now stand ready to assist their department with this vital tool in the fight against the virus.

Accolades:

Stephen Hall, Maintenance Worker I, was commended for exhibiting the values of “pro-active ownership” and “stronger together” in service to other R-Board employees and vendors by assuming the additional duty of providing morning temperature checks for all shifts and all work-teams, while making significant adjustments to his regular schedules. Stephen also assists other members of the health-screening team in distributing critical PPE and important departmental communications.

Dennis Kenworthy, Heavy Equipment Operator II, and James Canty, Superintendent of Operations, both successfully obtained their VA DPOR – Waste Management Facility Operator – Class II licensure recently.

Career Development:

Staff continues to participate actively in the Stafford County Cornerstone Career Development processes, including completing the 2020 employee annual-review planning phase. At this time, five staff members are in the process of sitting for the VA DPOR – Waste Management Facility Operator - Class II licensure exam after having already met all educational and experience requirements. The R-Board team also has one full-time employee in the final stages of training to prepare for his DMV road-skills test, and ultimately to secure his CDL B commercial driver’s license.

Operations:

Operations in recent weeks have continued to remain focused on delivering essential services to the residents, businesses and governmental customers utilizing R-Board facilities, while also responding to the challenges associated with the Covid-19 pandemic. Temporarily modified schedules, social-distancing protocols and increased PPE mandates continue to-date. New mandates from the Virginia Occupational Health and Safety Administration (VOSHA) have been disseminated to employers of all industries throughout the Commonwealth, and R-Board staff is working in tandem with County leadership in the proper application of any additional measures and communication/record-keeping requirements.

All essential Landfill heavy-equipment is currently in serviceable condition, largely thanks to the continued diligence of R-Board mechanical staff, as well as the critical vendor resources that provide the myriad of specialized parts and services that are essential to our efficient operations.

The previously approved installation of new commercial truck wheel wash system for the Landfill is nearing its installation phase. At this time, all necessary procurement processes are complete, vendors have been secured, building permits are in place, and the purpose-built wheel wash system and supporting equipment have been fabricated and are pending shipment from Pennsylvania. Staff expects this unit to be in-service within 30 days of delivery to site and is eagerly awaiting the benefits it will provide to site, equipment, and roadway maintenance.

Ms. Bohmke asked about the status of the wheel wash. Mr. Canty stated that staff is looking at the following week. Ms. Bohmke stated that she would like the R-Board to be notified when it is operational.

Environmental Compliance/Permit Amendment Status: Ms. Gilani reported in May, Draper Aden Associates (DAA) conducted the second quarter groundwater sampling event. One well, MW-5A, exceeded the facility background for cadmium. This well, along with MW-5 and MW-9R, has been requested by the R-Board to the Virginia Department of Environmental Quality (DEQ) to be removed and replaced with MW-12 and MW-13 on March 20, 2019. The R-Board is still awaiting approval. The semi-annual storm water sampling event was conducted in May and three out of the four outfalls were sampled. The fourth outfall was dry and did not produce discharge from the storm event. Outfall 8 had exceedances of pH, TSS, and Zinc. This outfall is still under benchmark monitoring to establish minimums and maximums. The acidic pH is a presumed result of the sulfate acid soil on site. The Storm Water Pollution Prevention Plan will be updated for any remediation. The R-Board has an opportunity to excavate the pond which may improve the exceedances.

In June the R-Board sent a letter to DEQ requesting that two gas wells be removed from the monitoring and operations standards because neither reliably meets oxygen and nitrogen standards. The removal of these two wells will not negatively impact operations because the well density at the facility will remain above industry standards. Additionally, the construction of new gas wells as part of the Cell F-3 construction will benefit the landfill gas network.

The New Source Review (NSR) permit is being modified to include Cells F-3, G-1, and G-2. The current NSR permit was issued in 2016 and only permitted the site through Cell F-2. The Northern Virginia Regional office of DEQ requires the permit modification to be submitted in sections; therefore, a new modification application will be done as the R-Board nears Cell G-3 construction.

In July, the R-Board began to work with assistance from DAA to renew the current compost permit that expires this December. Late July saw the Title V Semi-Annual Submittal that updates the DEQ and the Environmental Protection Agency on the status of the landfill gas system and any exceedances. The R-Board did not have any exceedances and will update the second submittal this year for the installation of the new gas wells.

DEQ arrived on August 12 for a regular landfill inspection and their inspection report should be received shortly.

The Solid Waste Management Plan was provided to the R-Board at the May meeting. There were no public comments received, and resolution RB20-08 was also provided for official approval.

Mr. Withers motioned, seconded by Ms. Bohmke, to adopt proposed Resolution RB20-08.

By roll call, the vote was:

Yea: (6) Baroody, Bohmke, Foley, Kelly, Shelton, Withers
Nay: (0)

Resolution RB20-08 reads as follows:

A RESOLUTION TO APPROVE THE SOLID WASTE MANGEMENT PLAN

WHEREAS, under 9 VAC 20-130-10 et seq., the purpose of the regulation is to establish minimum requirements for solid waste management planning and recycling for the protection of the public health, public safety, the environment, and natural resources throughout the Commonwealth; and

WHEREAS, mandatory local/regional solid waste plan requirements in the Planning Regulations at 9 VAC 20-130-120 include: (1) an integrated waste management strategy; (2) a schedule for implementation and objectives; (3) funding needs and sources; (4) a public education strategy; (5) information on source reduction, reuse, recycling, and private/public partnerships; (6) adoption of a 25% recycling rate and the method of calculation; (7) a record of all known disposal sites—closed, inactive and active; (8) adoption of a method to monitor amounts of solid waste produced—by type, to be reported to DEQ; and

WHEREAS, the R-Board's Solid Waste Management Plan was updated with assistance from Draper Aden Associates to meet Virginia Department of Environmental Quality standards and will be re-certified in five years; and

WHEREAS, no public comments were received during the public comment period of July 2, 2020 to August 4, 2020;

NOW, THEREFORE BE IT RESOLVED, by the Rappahannock Regional Solid Waste Management Board on this the 19th day of August, 2020 that the R-Board be and it hereby does approve the Solid Waste Management Plan.

Recycling Manager Report: Ms. Jones reported on the following:

Single-Stream Recycling

At the last Board meeting, staff reported that should we continue to do business with Tidewater Fibre Corporation, (TFC) they have said that the processing costs will double from \$30 per ton to \$60 per ton. Transportation costs will go from \$270 per haul to \$315. They will discourage glass in the mix as they recently had an additional \$16 per ton fee added by their glass recycling vendor. They are paying \$34 per ton to bring glass to the vendor. Staff did reach out to all other major recycling sources in the area. None, thus far, has been able to give us an offer to accept all the material we generate. The Procurement Department has listed TFC as a sole source. We will pursue a 1- year contract with TFC. The FY21 budget under the current circumstance should be able to cover said expenses.

Household Hazardous Waste Day

The next household hazardous waste collection day is slated for October 10th, from 9:00 a.m. to 3:00 p.m. It will be held at the City Shop located at 1000 Tyler St. Fredericksburg. Staff has reached out to the Rappahannock area Goodwill Industries to see if they want to do their electronics recycling collection program in conjunction.

Grant Application

In June, staff submitted a grant request for Community Compost and Food Waste Reduction Project (CCFWR.) The grant is being sponsored by the Department of Agriculture's Natural Resources Conservation Service.

The R-Board CCFWR Project has six main deliverables:

- Collection of Food Waste for Composting
- Doubling Production of Compost
- Compost Accessibility for Agricultural Producers
- Compost Accessibility for Community Gardens
- Food Waste Reduction Education
- Food Recovery Programs.

The grant deliverables will run over a 2-year period beginning October 1, 2020. The requested grant amount is \$72,500. The R-Board will match in-kind support valued at \$50,000. If the grant is awarded to R-Board, the Fredericksburg Area Food Co-Op and the City's Clean and Green Commission have both formally offered to work in partnership on the project

Mandated Recycling Rate

Staff turned in a recycling rate of 33.9% for calendar year 2019. At the time of this report staff has not received a confirmation for this rate from the State Department of Environmental Quality.

Litter Collection

Due to the realignment of resources, the Clean Community Crew (C2 Crew) was reassigned to the landfill, and litter removal from the public roads was shifted to partnerships and volunteers. In the last

few months, court-ordered community service workers have provided substantially increased volunteer hours to our litter collection program. In March, when other agencies were closing due to the pandemic, an opportunity was created for our program to gain a larger number of community service workers. Individuals assigned to other agencies, that had closed due to the pandemic needed a place to complete their assignment. It became increasingly clear - we could continue to increase our referrals - if we could develop a contactless system, which was done without any added direct costs. The R-Board program benefited from this additional manpower, at the time it was needed most. Staff also assisted the court appointed referrals system by providing an outlet for its work to continue.

Nearly all of these workers are young people who have made a mistake, and want to do their hours, and close this chapter. Our program is very flexible and can be easily adapted by those with family, employment, or educational obligations.

Staff at the R-Board was asked to collaborate with Parks, Recreation and Community Facilities to help provide information for their summer "Camp@Home" initiative. Staff provided hand-outs, games and crafts suggestions which support litter prevention and impactful recycling.

Mr. Kelly thanked Ms. Jones for reaching out and keeping lines of communication open. He is also interested in the continuation of looking outside of the box in regards to recycling.

Report on Finances: Mr. Buchanan reported on the following:

Financial Summary: Mr. Buchanan reported that revenue is up slightly. Expenses mostly came in under as well. Following the first month of 2020, volume is lower, due to COVID-19.

Cell F-3 Finances Construction of Cell F-3 is currently under budget and on-time completion is expected. Rain continue to hinder progress at times. Other improvements are continuing, such as extending the gas lines into other cells. Cells have not previously had a gas capture system, so this should increase into the future. Capital equipment is currently at zero. Staff desires to discuss some used equipment purchases at the November meeting as long as budget allows.

Mr. Kelly asked what the life span is predicted for Cell F-3. Mr. Buchanan said that it will be 4-5 years.

CARES Act Proposal Ms. Shelton gave an overview of the CARES act, and what funds may be available to the Landfill. Mr. Kelly said that the City is not receiving the amount that the County is, and deferred to Mr. Baroody for further explanation. Mr. Baroody reported that he would like to update the R-Board when more information is available. Ms. Bohmke asked Mr. Buchanan to prioritize his CARES funding list.

Ms. Bohmke asked for clarification on the containers. Mr. Buchanan explained that the containers are used for storage before being moved to the working-face. More storage will mean fewer employees required on Sunday once the Landfill reopens to a full schedule. The containers then can be moved on

Monday's. Ms. Bohmke asked if the \$45,000 would off-set the temporary labor needed through the end of the year? Mr. Buchanan said that it would not. The Landfill previously had six volunteers at 40 hours a week, and are now asking for four workers, with the operators being factored in. Ms. Shelton asked the impact of only doing one of the residential side desired improvements. Mr. Buchanan said that complete renovation of both sides would help the most. It was asked if the Public Works department could provide some of the road work. Mr. Presley said that it would not be possible. Mr. Buchanan stated that staff will do as much as possible to lower costs, since the equipment is available.

Discuss Reopening of Landfill Mr. Buchanan reported that the detention center was contacted and they stated that it would be several months before they would entertain the idea of sending volunteers. Staff met with the RRJ as well, they do not have the staff, so it would be intermittent at best. The addition of four staff members is desired, and also hiring temporary staffing until the permanent positions could be filled. This would lessen the dependency on the volunteers, and could be a permanent solution to reopen completely. Funds would be pulled from the prior year fund balance.

Mr. Kelly talked about the previously-mentioned survey. He was curious as to what happens once the end of the year arrives, and the CARES funding is gone. He noted that the R-Board is looking at increasing the budget by at least \$150,000, saying that we are moving away from our reliance on volunteer organizations. He felt that the R-Board should spend a little more time discussing before moving forward. Ms. Shelton asked what the financial impact would be with the reopening on Monday's only. Mr. Buchanan said that the Landfill would be short-staffed. There continues to be staff going out in isolation for 10-14 days. For a Monday-only opening, Mr. Buchanan suggested adding two positions, with another two temporary, while still bringing on the volunteers when available. Ms. Bohmke noted that the residents want the Landfill opened on Sunday's, not Monday's. She felt that the focus should be on customer service. She also stated that she did not feel comfortable dipping into the reserves. Mr. Withers said that he agreed with Ms. Bohmke regarding the opening on Sunday's. Mr. Kelly said using CARES money will help presently, and there needs to be discussions regarding the future. He stated that he was also concerned with dipping into reserves, and that it needed more conversation. Mr. Kelly also asked if there was a commercial impact to staying closed on Monday's. Mr. Buchanan stated that the commercial hauler will look at alternatives on that day of the week, because the biggest day for the haulers is Monday. He said that he also understands the residents need for reopening on Sundays. Ms. Bohmke suggested that the R-Board should open with the CARES money, and let the residents know and that the R-Board will reassess later for the future. Ms. Shelton agreed. Mr. Withers said that he would like to discuss with Mr. Baroody, and the council members to see if the City would like to assist financially. Mr. Kelly agreed that it owes a conversation.

Adjournment: The meeting was adjourned at 9:44 a.m.

Future Session: A regular meeting will be held on November 18, 2020, at the George L. Gordon, Jr. Government Center, 8:30 a.m.

Joseph A. Buchanan, Director

Pamela L. Timmons, Clerk

DRAFT



Rappahannock Regional Solid Waste Management Board

489 Eskimo Hill Road • Stafford, Virginia 22554 • 540-658-5279 • FAX 540-658-4523

To: R-Board Members

From: Rick Markwardt, Landfill Superintendent

Date: November 18, 2020

RE: Report of the Landfill Superintendent

Cell F2 Operations

Draper Aden conducted the semi-annual flyover on July 2, 2020. Approximately 1,127,383 CY has been filled which is about 74%. This is with a 15% reduction for roads and berms. We have begun filling in on the side slope which will extend the life of the cell into 2021.





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Cell F-3 Operations

Cell F-3 is nearing completion. DEQ is expected to visit the site within the next few weeks for its inspection. The next step is the CQA report review, and issue the Certificate to Operate, at which time filling of the cell can begin.



Compost

DEQ came back with a few questions on the Compost Permit Renewal Application. All questions were addressed and the updated package was sent to DEQ on October 19, 2020. Staff received word on August 24, 2020 that we were not included in the grants being given out from the USDA for Community Compost and Food Waste Reduction. Staff plans to resubmit next year if there is an opportunity.



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FY21 Equipment Purchases

Due to budget constraints, there was no new equipment budgeted for this fiscal year. Staff will look at available funding towards then end of the fiscal year and determine if anything can be purchased.



Rappahannock Regional Solid Waste Management Board

489 Eskimo Hill Road • Stafford, Virginia 22554 • 540-658-5279 • FAX 540-658-4523

To: R-Board Members
From: James Canty, Landfill Superintendent - Operations
Date: November 12, 2020
RE: Personnel & Operations Report

Staffing:

The R-Board is currently authorized for a total of 38 staff positions, of which 34 are full-time and 4 are part-time. At this time, 30 full-time & 3 part-time positions are filled. The four full-time vacancies are for one Heavy Equipment Operator, one Heavy Equipment Mechanic, one Scale Technician, and one Environmental Technician position. The part-time position vacancy is for a Heavy Equipment Operator II-Quality Control trainer. Advertisements for the vacant Heavy Equipment Operator – full-time position, & the part-time Operator position, have closed & the two selected applicants are in the pre-employment screening process at this time. The full-time Heavy Equipment Mechanic position is currently being advertised. Recent applicant pools for vacancies appear promising. At the end of November, Mr. Canty will be leaving the R-Board Superintendent position for another position in the County. This position is currently being advertised.

Volunteer labor resources from the Stafford Detentions & Diversion Center have been a long-standing & critical supplement to the staff of the R-Board. Due to the effects of the ongoing COVID-19 pandemic, this resource remains unavailable. The grounds-maintenance & equipment-repair work areas of the Landfill have traditionally relied heavily on this supplemental labor & the loss thereof has resulted in the need to hire significant outsource labor in the form of temporary workers through local labor agencies. It is the recommendation of staff that four new permanent full-time positions be added to the R-Board's roster effective January 1, 2021 to provide a long-term solution to the current labor shortage. It is the anticipation of staff that these four positions will effectively offset the six volunteers-per-day that were typically onsite on an average day. The FY21 six-month cost to fund these four new positions is \$97,760, with two employees at \$28,080/ea., & the other two at \$20,800/ea.

Training:

Current training efforts remain focused on preventative measures regarding management of the current COVID-19 crisis to include use of PPE, sanitation supplies & social distancing measures. General safety subjects such as OSHA good housekeeping practices & the annual unauthorized waste training program were covered in recent months. Employees are continuously receiving weekly distributions of PPE, hydration packs, & training materials. R-Board staff has continued to set a high standard for transmission prevention practices during the pandemic through social-distancing, PPE, & health screening practices. Supervisors have been trained to communicate directly with County Emergency Management Officers in regard to any potential cases.



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Accolades:

Roy Whaling, Heavy Equipment Operator II, has recently reached his 25-year anniversary with the R-Board & is being formally recognized by the County for his years of service and lengthy contribution. Mr. Whaling is the most tenured Operator at the Landfill & has developed a reputation over the years for quietly & diligently assisting in the processing of residential & commercial waste at the busy working-face area.

Cameron Morrow, Heavy Equipment Operator I, has joined the crew on the working face as the most junior member of the team. Ms. Morrow joined the R-Board in 2017 as a part-time Gate Attendant, while also attending school part-time. Ms. Morrow is a self-motivated high-performer who has excelled in learning the business of the R-Board from customer-services, to point-point-of-sale operations, to site maintenance tasks, & ultimately to skilled heavy equipment & commercial truck operations. We look forward to much future success & contribution to the R-Board from Ms. Morrow.

Career Development:

Staff continues to participate actively in the Stafford County Cornerstone Career Development processes, including the recent integration of the Landfill's permit-required Annual Unauthorized Waste Training. County-wide COVID-19 training through Cornerstone was also delivered in a socially-distanced manner using the R-Board Administrative Office's multi-purpose Training & Conference Room along with some new technology allowing the participants to communicate & participate directly with trainers at other areas in the County.

Operations:

Operations in recent weeks have continued to remain focused on delivering essential services to the residents, businesses & governmental customers utilizing R-Board facilities, while also responding to the challenges associated with the ongoing COVID-19 pandemic. R-Board staff continues to navigate & implement guidance from the Virginia Occupational Health & Safety Administration (VOSHA), as well as County Emergency Management & Administration.

All essential Landfill heavy-equipment is currently in serviceable condition, largely thanks to the continued diligence of R-Board mechanical staff, as well as the critical vendor resources that provide the myriad of specialized parts & services that are essential to our efficient operations.

The previously approved installation of a new commercial truck wheel wash system for the Landfill is in the substantial completion phase. At this time, the wash is in use & is pending final paving & accessory equipment installation. This unit is designed to remove approx. 80% of the debris on the wheels & tires of vehicles exiting the Landfill.



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New Landfill Cell F-3 is also substantially complete & is in the final phases of project close-out. Staff is energetically anticipating the official opening of the new cell in early 2021. During this initial opening, both the existing/current working face will remain open for construction & demolition debris until it is at full capacity, while the foundational waste materials going into Cell F-3 will consist of mostly routing household waste. Once this “fluff layer” is established, the bulkier & heavier items can start being applied.



Rappahannock Regional Solid Waste Management Board

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To: R-Board Members
From: Sofia Gilani, Environmental Technician
Date: November 18, 2020
RE: Environmental Report

DEQ arrived on August 12th for a regular landfill inspection. The R-Board received a Notice of Violation (NOV) on August 19th due to DEQ's observations of rills, exposed waste, and insufficient cover. In response, R-Board staff addressed the observed violations and sent DEQ pictures of the resolved areas. Due to the nature of the NOV; the R-Board Director, Superintendent, and Environmental Technician had a meeting with DEQ enforcement staff to discuss the next steps; which will be to enter a consent order. The consent order is a negotiation process between the R-Board and DEQ to ensure the main goal of compliance is met. At this time, DEQ is still working on the consent order. The R-Board also received a NOV for its Virginia Water Protection (VWP) Permit No. WP4-20-0193 on August 31st DEQ observations from a site inspection and a report by Resource Environmental Solutions, LLC were unauthorized impacts caused by the deposition of fill material in surface waters as a result of sediment runoff. Immediate response by the R-Board was to stabilize erosion and stop further deposition. A corrective action plan was submitted to DEQ in September. Future plans include cleaning out deposited soil, installing a sediment basin, and regular erosion and sediment control inspections.

Also, in August, Draper Aden Associates (DAA) submitted the third quarterly surface emissions monitoring and landfill gas compliance probe monitoring where no exceedances were found.

On September 29th the R-Board received a warning letter in respect to the Virginia Pollutant Discharge Elimination System (VPDES) permit VAR051413. The warning letter observed exceedances in the past stormwater sampling submitted reports. The exceedances include pH levels not meeting the minimum level of 6.0 S.U.; as well as marginal exceedances for zinc and total suspended solids. In a response letter to DEQ, the pH was attributed to the sulfate acid soils on site and the marginal exceedances will be monitored by staff to conclude if operational improvements can be implemented.

In October, staff conducted stormwater sampling for this half of the year. If possible a second sample event will be done so the data can be averaged when submitted in January.

Staff continues to work with DAA and DEQ to complete the New Source Review Permit. As the regulations have changed, it is imperative to update the application for compliance; as well as, efficiency for the R-Board.

The R-Board is expecting DEQ's fourth quarterly landfill inspection this month. All staff is prepared to work hard to ensure a No Deficiency Letter from the inspection.



Rappahannock Regional Solid Waste Management Board

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TO: R-Board Members

FROM: Diane Jones, Recycling Manager

DATE: November 18, 2020

SUBJECT: Recycling and Outreach Updates

Single Stream Recycling

At the last Board meeting, staff reported that we would pursue a 1-year contract with Tidewater Fibre Corporation, LLC, listing them as sole source. This contract has been signed effective August 31, 2020, and will run thru August 31, 2021.

Household Hazardous and Electronic Waste Day

The program was held at the Fredericksburg City shop on Saturday, October 10th. The R-Board partnered with the Stafford County Lions Club and Leo's clubs from Stafford Middle and Colonial Forge High to handle electronic waste. In the past five years, car counts at this site have recorded a high: 450 and low: 212. On October 10th we managed 790 cars. Aquia Green held a neighborhood collection in the morning and delivered their collection to the event. They reported collecting 1,076 items in three trucks. Two trucks utilized the HHW event, and one was handled as items of reuse. The Lions and Leo's were highly organized and provided a list of outlets they use to move the materials. They estimated they collected three tons of materials. The in-house handling of latex collected 22,000 lbs. Staff estimates a savings of \$5,600 based on historical cost averages and 640 lbs. of recycled cardboard. Staff thanks City Public Works staff and the City Police Department enough for its support. It is a certainty that this event would not have been successful without that support.

Volunteer Recycling Educator Program

At its August 2020 meeting, this Board suggested staff explore formalizing a recycling education program using volunteers. These volunteers would assist residents using the Eskimo Hill and Belman Road Drop-off Convenience Centers. Staff is pleased to report we are in business. Volunteers sign up through the Stafford Citizen's Assistance C.A.S.T system. The volunteer category is called Recycling Educator. Once in the system, they perform training that staff has developed as preparation. The top three items desired to address are removing plastic bags before dropping materials into the containers, the benefits of glass being separated, and overall contamination and its affects on the program's sustainability. Staff is also incorporating handing out comment cards. Residents will be able to complete and return at their discretion, either on-site in a non-contact container or postcard mail-in. We have three volunteers on board thus far.



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Grant Application

At the last R-Board meeting staff reported that a grant request was submitted for Composting and Food Waste Reduction programs to the Department of Agriculture's Natural Resources Conservation Service. Unfortunately, we were not chosen. Staff intends to continue to pursue such efforts going forward utilizing resources and partnerships available.

Customer Survey Analysis

At the R-Board's August meeting, a customer satisfaction survey was discussed and recommended. M.C. Morris was tasked with making inquiries with firms and contacted four different organizations all of which provide fee-based services reflecting their areas of expertise and level of involvement in the project.

Based upon an understanding of the particular needs of our site, the unique character of customer communications coupled with scope of work, staff recommends that the scope of the work be centered on the people who use the convenience centers. Many of the survey companies initially contacted were more familiar with helping define the questions, but not being able to facilitate an in-person survey format. We were able to acquire the names of three prospective survey services: National Research Center, known to Stafford County having assisted in the Employee Climate Study; University of Mary Washington collectively or Dr. Lancy Gentry of UMW, depending upon the timeframe; and Jeff Donow, Donow Research who is known to assist Solid Waste Management Association members with surveys and is recommended by SWANA (Solid Waste Association) members.

Senior R-Board staff have reviewed the questions that follow this report, and believe they are a good starting point. Staff recommends providing these companies our questions and ask them for further direction and a proposal. We would also ask for initial direction on survey questions, incentivizing broader responses, and approach. The R-Board would ask for a menu approach from guidance with questions formatting and methodology to the cost of a turn-key package.

Coupled with the questioned outlined below, we would look to the survey companies to provide us with a scope of work on how best to accomplish a statistically viable approach and maximize responses.

Staff requests guidance on deferring in-person surveys until spring, as it might add a layer of difficulty to the process to also be concerned with contact-free in-person surveys as the weather grows colder. Staff will be providing a comment card, in the meantime to our customers, beginning in December. A customer comment card DRAFT example follows this report as well.

We have received one price/proposal from the National Research Center for approximately \$5,000.

The initial questions listed below are the starting point based upon what staff discerns the R-Board stakeholders are hoping to learn through a survey vehicle. Staff plans to provide three candidate companies these questions, in hopes to get their feedback and pricing.



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R-Board staff will suggest to the survey companies that **ONLY** those who use the residential service areas be included in the survey. We will be looking to the survey companies for guidance on the number of questions and the means of distribution at both residential center locations. Further, staff would suggest that another customer satisfaction survey be circulated to our commercial customers for their feedback.

We will reinforce with any interested survey companies – the nature of our customer base emphasizing that many of our customers may not fully participate in an email or online survey. Many of our most devoted customers are older and more rural – and may not be inclined to respond to a much beyond a paper survey method. Each person who cares to take the survey may be asked to provide their name and preferred contact information. This personal information is strictly voluntary, and may be used for future focus groups and deeper customer service analysis. This additionally allows the landfill to begin to build a customer profile as well as have a qualified pool of people who might be willing to provide a feedback loop prior to implementing operational or policy changes.



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8. When I use the service on average I bring:

_____ % household trash _____ % recycling

9. I have used any of these other available services Number of Times per Year:

_____ Yardwaste Disposal _____

_____ Motor Oil Recycling _____

_____ Antifreeze Recycling _____

_____ Cooking Oil Recycling _____

_____ Electronic Recycling _____

Please provide your thoughts on the next two questions

10. Is the Landfill/Belman Road Supported by Tax Dollars: _____ Yes _____ No

11. I believe that Recycling is: _____ Voluntary _____ Mandatory (Required by Law)

12. I've purchased composting material from the R-Board; _____ Yes _____ No

13. I've participated in Household Hazardous Waste Collection: _____ Yes _____ No

14. I've obtained free mulch from the R-Board: _____ Yes _____ No

15. I use the internet/email to obtain information: _____ Yes _____ No

16. I have visited or use the R-Board Website www.RBoard.org or the R-Board social media to obtain needed information for available services.

_____ I attest that I've filled out only one survey for my household.

STRICTLY OPTIONAL TO PROVIDE CONTACT INFORMATION BELOW

I am supplying my preferred contact information as I would be willing to serve on a panel or focus group to provide additional feedback on ways to improve the landfill.

Name: _____

Mailing Address: _____



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Preferred Phone Number: _____

Email Address: _____

DRAFT/SAMPLE

RBOARD
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@RBoardStaffFred

**COMMENT
CARD
BELMAN ROAD**

**Your comment are important to us. When complete you
may deposit card in the box at the entrance gate.**

Overall Satisfaction with the Site: 1 2 3 4 5



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To: R-Board Members
From: Joe Buchanan, Director
Date: November 18, 2020
Subject: Financial Status

Financial Status

Finances for the R-Board are in good shape through October 2020. The current revenue is up over 10% for the first four months of the fiscal year due to increases in residential waste. Costs are in line with budget including the new F-3 cell under construction. Currently the R-Board has \$12,677,213 in cash and short-term investments.

New Landfill Cell F-3

The new cell is complete and Draper Aden (DAA) is preparing the necessary documents to submit to DEQ for the final permit approval. We hope to have the final approval by mid-December 2020. The project is currently at \$4,216,000 with several changes made to the original scope of work. The original cost was budgeted for \$4,200,000. The changes were made as items were discovered during the construction process that needed to be addressed to ensure continued DEQ compliance. Please see attached Costs analysis sheet.

Cares Act/FEMA Projects

Several of the Capital projects that were approved by the Stafford Board of Supervisors were determined by the FEMA consultant as questionable regarding reimbursement for FEMA funding. At this time staff has elected to withdraw the two construction projects related to the residential convenience center and the automated Kiosks until these projects can be paid with funds from the R-Board budget. The R-Board has continued with the purchase of 17 new open-top containers, and the use of temporary labor to offset the reduction of the State correction volunteer labor.



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Adjustment to Budget

Staff would like to make an adjustment to the FY2021 budget using the additional funds received in our first four months of this fiscal year. The amount received over budget was \$261,406 for the first quarter which staff believes is sustainable. We wish to increase our budget by \$ 150,000 for last six months of FY 2021. The R-Board will use \$100,000 to add four new full-time positions to replace the temporary workers funded by CARES ending December 30, 2020. The remaining \$50,000 will be added to site improvements for items delayed by the pandemic. This includes repairs to the shop building, gravel for the landfill road, scale house improvements etc.

F-3 Costs Analysis

| Project | Construction | Engineering | |
|-------------------------------------|-----------------|-----------------|--------|
| Original Contract | \$ 3,443,550.00 | | |
| C/O 2 Clean out Basin | \$ 20,000.00 | | |
| C/O 3 Gas line repair | \$ 15,000.00 | | |
| C/O 4 Cleanout SF | \$ 5,000.00 | | |
| C/O 5 additional repair gas line | \$ 7,174.23 | | |
| C/O 6 build new sediment Basin | \$ 66,834.02 | | |
| C/O 8 F-3 pumping | \$ 4,817.81 | | |
| C/O 9 Sediment cleanup | \$ 36,483.00 | | |
| C/O 10 replace road with portland | \$ 29,501.70 | | |
| C/O 11 Dozer work on basin | \$ 3,225.00 | | |
| C/O 13 Forcemain valve | \$ 6,495.87 | | |
| C/O 14 Pump station repair | \$ 1,334.70 | | |
| C/O 15 Sediment removal | \$ 12,000.00 | | |
| C/O 16 Excavation, dewatering layer | \$ (24,077.35) | | |
| | \$ 3,627,338.98 | | |
| Prepare Wetland Permit | | \$ 40,000.00 | |
| Wetland Mitigation | | \$ 131,100.00 | |
| Prepare Construction Docs | | \$ 65,000.00 | |
| Bid Assistance | | \$ 20,000.00 | |
| Construction CQA | | \$ 245,000.00 | |
| Monitoring Wells | | \$ 13,400.00 | |
| Sediment Enviro | | \$ 30,000.00 | |
| RES | | \$ 9,100.00 | |
| RES | | \$ 34,500.00 | |
| | | \$ 588,100.00 | |
| Total F-3 | | \$ 4,215,438.98 | |
| Proposed costs | | \$ 4,200,000.00 | |
| Difference | | \$ (15,438.98) | -0.37% |

Through October 31, 2020

Rappahannock Regional Solid Waste Management Board
Weight and Material Analysis Report FY2021

| CATEGORY | 20-Oct <u>Weight</u> | 19-Oct <u>Weight</u> | FY2021 Y-T-D <u>Weight</u> | FY2020 Y-T-D <u>Weight</u> | Difference % |
|----------------------------|-------------------------|-------------------------|-------------------------------|-------------------------------|-----------------|
| Billable | | | | | |
| Commercial Waste | 4954 | 6250 | 19245 | 23392 | -18% |
| Residential Waste | 5000 | 4079 | 20024 | 16500 | 21% |
| Fredericksburg | 704 | 570 | 2384 | 2333 | 2% |
| Eskimo Hill | 2055 | 1346 | 7169 | 7916 | -9% |
| Belman Road | 107 | 115 | 447 | 417 | 7% |
| Mixed Surcharge add \$30/T | 21 | 17 | 35 | 62 | -45% |
| Debris Waste | 5578 | 5852 | 20717 | 23878 | -13% |
| Dirt | 3 | 376 | 26 | 888 | -97% |
| Tires Commercial | 25 | 52 | 102 | 177 | -43% |
| Sludge (city) | 227 | 491 | 1007 | 1896 | -47% |
| Sludge (county) | 935 | 971 | 4676 | 3576 | 31% |
| Yardwaste | 108 | 142 | 390 | 489 | -20% |
| BILLABLE TONNAGE | 19715 | 20261 | 76221 | 81524 | -7% |
| Non-Billable | | | | | |
| Litter/Cleanups | 5 | 10 | 16 | 24 | -33% |
| Recycling | 323 | 292 | 1230 | 1480 | -17% |
| TOTAL TONNAGE | 20043 | 20563 | 77467 | 83028 | -7% |

August 31, 2020 R-Board Expenses

| | | FY2021 Adopted Budget | Actual Spent to Date | % spent | YTD Actual July | YTD Actual Aug | YTD Actual Sept | YTD Actual Oct | Total Encumbrance | |
|-----------------------|---------------------------|-----------------------|----------------------|--------------|------------------|----------------|-----------------|----------------|-------------------|-------|
| 10-01 | Salaries-Regular | 1,783,730 | 523,621 | 29.4% | 119,798 | 138,335 | 133,353 | 132,135 | 0 | 92-10 |
| 10-02 | Salaries-Overtime | 75,000 | 40,690 | 54.3% | 6,579 | 3,004 | 16,824 | 14,283 | 0 | 97-05 |
| 10-03 | Salaries-Part Time | 90,260 | 24,521 | 27.2% | 5,610 | 6,319 | 6,333 | 6,259 | 0 | |
| 21-01 | Social Security/Medicare | 143,338 | 41,122 | 28.7% | 9,498 | 10,244 | 10,839 | 10,541 | 0 | |
| 22-10 | VRS | 187,290 | 54,432 | 29.1% | 14,157 | 13,688 | -27,845 | 13,200 | 0 | |
| 22-11 | ICMA Hybrid Employer | 9,220 | 6,762 | 73.3% | 1,820 | 1,684 | -3,504 | 1,617 | 0 | |
| 23-01 | Anthem | 390,000 | 115,696 | 29.7% | 30,675 | 28,954 | 28,326 | 27,741 | 0 | |
| 23-03 | Opt-Out | 4,230 | 2,010 | 47.5% | 503 | 502 | 503 | 502 | 0 | |
| 24-01 | Life Insurance | 22,870 | 7,387 | 32.3% | 1,929 | 1,855 | 1,814 | 1,789 | 0 | |
| 25-01 | Unemployment | 12,120 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | |
| 25-21 | Hybrid Disability Progrm | 5,280 | 1,458 | 27.6% | 397 | 368 | 351 | 342 | 0 | |
| 27-20 | Workers Compensation | 75,000 | 24,946 | 33.3% | 5,854 | 6,269 | 6,428 | 6,395 | 0 | |
| 28-02 | Compensated Absences | 27,058 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | |
| 28-09 | License/Certifications | 12,000 | 1,361 | 11.3% | 131 | 10 | 1,220 | 0 | 0 | |
| 28-20 | Education/Tuition Assist | 1,500 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | |
| 30-15 | Fees for Services | 12,000 | 1,888 | 15.7% | 0 | 149 | 1,739 | 0 | 0 | |
| 31-08 | Physical Exams | 1,000 | 60 | 6.0% | 0 | 0 | 0 | 0 | 0 | |
| 31-20 | Audit Fee's | 8,250 | 4,125 | 50.0% | 2,063 | 0 | 0 | 0 | 0 | |
| 31-30 | Management Services | 232,700 | 49,561 | 21.3% | 0 | 25,672 | 23,889 | 0 | 222,796 | |
| 31-44 | Environmental Monito | 111,010 | 14,150 | 12.7% | 0 | 5,800 | 8,350 | 0 | 96,860 | |
| 31-50 | Legal Services | 24,000 | 6,000 | 25.0% | 2,000 | 0 | 2,000 | 2,000 | 18,500 | |
| 31-52 | Filing Fees | 48,000 | 45,201 | 94.2% | 21,598 | 0 | 23,603 | 0 | 0 | |
| 31-64 | Single Stream Process | 140,000 | 33,941 | 24.2% | 6,588 | 1,800 | 8,317 | 17,236 | 162,039 | |
| 31-67 | Househld Hazardous Wst | 70,000 | 3,047 | 4.4% | 0 | 0 | 2,377 | 670 | 0 | |
| 31-68 | Tire Disposal | 100,000 | 23,030 | 23.0% | 5,450 | 2,015 | 6,298 | 9,267 | 22,875 | |
| 33-09 | Facilities-Buildings | 11,500 | 8,616 | 74.9% | 0 | 0 | 679 | 7,937 | 0 | |
| 33-10 | Repairs & Maintenance | 275,000 | 56,428 | 20.5% | 8,713 | 2,268 | 21,137 | 24,310 | 146,540 | |
| 33-20 | Contracts | 50,000 | 6,912 | 13.8% | 1,967 | 613 | 1,707 | 2,625 | 33,253 | |
| 34-05 | Transportation | 1,500 | 151 | 10.1% | 71 | 60 | 20 | 0 | 0 | |
| 35-01 | Printing & Binding | 6,000 | 1,326 | 22.1% | 832 | 0 | 494 | 0 | 500 | |
| 36-11 | Public Notification | 500 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | |
| 39-10 | Litter Control | 68,000 | 7,334 | 10.8% | 0 | 1,056 | 3,238 | 3,040 | 0 | |
| 40-07 | Admin Charge-Fiscl Agnt | 336,464 | 168,232 | 50.0% | 84,116 | 0 | 0 | 84,116 | 0 | |
| 51-10 | Electrical | 24,000 | 5,609 | 23.4% | 2,026 | 77 | 1,688 | 1,818 | 0 | |
| 51-30 | Water & Sewer | 11,000 | 2,984 | 27.1% | 18 | 1,306 | 854 | 806 | 0 | |
| 52-10 | Postage | 3,000 | 165 | 5.5% | 51 | 29 | 56 | 29 | 0 | |
| 52-30 | Phone | 16,000 | 4,435 | 27.7% | 2,080 | 0 | 1,157 | 1,198 | 0 | |
| 52-31 | Mobile Phones | 14,000 | 2,888 | 20.6% | 0 | 0 | 2,888 | 0 | 0 | |
| 52-38 | VOIP Eqp Billing | 5,000 | 2,196 | 43.9% | 560 | 355 | 960 | 321 | 1,835 | |
| 53-04 | Property | 45,000 | 45,000 | 100.0% | 45,000 | 0 | 0 | 0 | 0 | |
| 53-05 | Motor Vehicle | 27,500 | 27,500 | 100.0% | 27,500 | 0 | 0 | 0 | 0 | |
| 54-10 | Equipment | 36,850 | 12,536 | 34.0% | 4,663 | 0 | 0 | 7,873 | 23,266 | |
| 55-10 | Mileage/Parking/Tolls | 1,200 | 50 | 4.2% | 50 | 0 | 0 | 0 | 0 | |
| 55-40 | Seminars & Conferences | 5,000 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | |
| 55-41 | Meeting Expenses | 2,000 | 32 | 1.6% | 0 | 0 | 32 | 0 | 0 | |
| 58-01 | Dues & Membership | 1,500 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | |
| 60-01 | Office | 8,000 | 2,228 | 27.9% | 624 | 11 | 1,079 | 514 | 5 | |
| 60-03 | Agricultural-Lawn Care | 4,000 | 4,160 | 104.0% | 0 | 0 | 4,160 | 0 | 0 | |
| 60-05 | Custodial-Janitorial | 12,000 | 1,801 | 15.0% | 91 | 515 | 432 | 763 | 2,805 | |
| 60-07 | Repairs & Maintenance | 455,380 | 166,972 | 36.7% | 19,669 | 7,200 | 85,100 | 55,003 | 232,531 | |
| 60-08 | Vehicle Fuels | 310,786 | 46,121 | 14.8% | 14,758 | 5,526 | 14,414 | 11,423 | 246,546 | |
| 60-11 | Uniform & Wea Apparel | 36,000 | 9,491 | 26.4% | 2,297 | 924 | 4,154 | 2,116 | 19,470 | |
| 60-12 | Books/Subscrptns/Sf Media | 1,000 | 249 | 24.9% | 0 | 0 | 249 | 0 | 0 | |
| 60-14 | Operating | 6,000 | 1,973 | 32.9% | 1,473 | 0 | 0 | 500 | 0 | |
| 60-19 | Personnel Safety Equip | 4,000 | 1,303 | 32.6% | 0 | 140 | 862 | 301 | 134 | |
| 60-20 | Vehicle Parts & Tires | 36,500 | 10,071 | 27.6% | 5,150 | 153 | 4,344 | 424 | 0 | |
| 60-31 | Machinery & Equipment | 22,000 | 706 | 3.2% | 81 | 0 | 519 | 106 | 7,058 | |
| 60-32 | Furniture & Fixtures | 1,500 | 236 | 15.7% | 236 | 0 | 0 | 0 | 0 | |
| 60-33 | Communications Equip | 500 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | |
| 60-34 | Computer Equipment | 5,000 | 1,497 | 29.9% | 0 | 30 | 308 | 1,159 | 0 | |
| 60-47 | Site Improvements | 45,000 | 29,903 | 66.5% | 0 | 0 | 17,217 | 12,686 | 27,242 | |
| 81-01 | Machinery & Equipment | 150,000 | 2,691 | 1.8% | 1,546 | 0 | 0 | 1,145 | 44,309 | |
| 82-01 | Machinery & Equipment | 186,083 | 156,735 | 84.2% | 193 | 356 | 131,249 | 24,937 | 29,348 | |
| 82-11 | Improvements to Site | 569,950 | 23,484 | 4.1% | 0 | 0 | 23,484 | 0 | 544,365 | |
| 82-12 | Improvements to Bldg | 15,000 | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | |
| 82-15 | Cell Improvements | 358,000 | 0 | 0.0% | 0 | 0 | 0 | 0 | 102,777 | |
| 82-30 | Cell F-3 | 1,000,000 | 1,000,000 | 100.0% | 1,000,000 | 0 | 0 | 0 | 0 | |
| Totals | | 7,753,569 | 2,788,525 | 36.0% | 1,458,415 | 267,287 | 573,696 | 489,127 | 2,695,809 | |
| Cell F-3 Construction | | 2,200,000 | 1,114,917 | 50.7% | 195,730 | 0 | 565,849 | 353,338 | 384,488 | |



Rappahannock Regional Solid Waste Management Board

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RB20-09

PROPOSED

RAPPAHANNOCK REGIONAL SOLID WASTE MANAGEMENT BOARD

RESOLUTION

At a regular meeting of the Rappahannock Regional Solid Waste Management Board (R-Board) held in the Board of Supervisors Chambers, George L. Gordon, Jr., Government Center, Stafford, Virginia, on the 18th day of November, 2020:

MEMBERS:

Matthew J. Kelly, Chairman
William C. Withers, Jr., Vice Chairman
Timothy J. Baroody
Meg Bohmke
Frederick J. Presley
Cindy C. Shelton

VOTE:

On motion of , seconded by , which carried by a vote of , the following was adopted:

A RESOLUTION TO BUDGET AND APPROPRIATE ADDITIONAL CURRENT FISCAL YEAR REVENUE

WHEREAS, the R-Board is committed to operating the Rappahannock Regional Landfill in a cost-effective and financially sustainable manner; and

WHEREAS, current FY 2021 revenue exceeds projections, and is expected to be sustained; and

WHEREAS, staff desires to budget and appropriate the current revenue; and

WHEREAS, staff desires to use funding to add four new positions beginning January 1, 2021 to replace the temporary workers funded by CARES, ending December 30, 2020; and initiate site improvements at the Landfill that have been delayed;

NOW, THEREFORE BE IT RESOLVED, by the Rappahannock Regional Solid Waste Management Board on this the 18th day of November, 2020, that it be and hereby does authorize the Budget and Appropriation of One Hundred Fifty Thousand Dollars (\$150,000) of additional revenues received from current fees as follows:

| Purpose | Amount |
|-------------------|-----------|
| Four Positions | \$100,000 |
| Site Improvements | \$50,000 |



Rappahannock Regional Solid Waste Management Board

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A Copy, teste:

RAPPAHANNOCK REGIONAL SOLID WASTE
MANAGEMENT BOARD

Joseph A. Buchanan, Director