

MINUTES

RAPPAHANNOCK REGIONAL SOLID WASTE MANAGEMENT BOARD

August 17, 2016

George L. Gordon Government Center  
Conference Room ABC

**Meeting Convened:** A regular meeting of the Rappahannock Regional Solid Waste Management Board (R-Board) was convened at 8:30 A.M. on August 17, 2016 at the George L. Gordon Government Center, Conference Room ABC.

**Roll Call:** The following members were present: Mathew Kelly; Paul V. Milde, III; Tim Baroody; William C. Withers, Jr.; Anthony Romanello; Jack Cavalier arrived a few minutes late

Also in attendance were: Brendan Hefty, Esq., R-Board Attorney; Keith C. Dayton, Director & Deputy County Administrator; Mark Whitley, Assistant City Manager; Mike Smith, Acting Deputy County Administrator; Jason Pauley, R-Board Superintendent; Diane Jones, Julie Williams-Daves, Sofia Gilani, R-Board Staff.

**Election of Officers:** On a motion by Mr. Withers, seconded by Mr. Romanello, Mr. Kelly was appointed as Chairman for fiscal year 2017.

By voice, the vote was:

Yea:	(5)	Kelly, Milde, Baroody, Romanello, Withers
Nay:	(0)	
Absent:	(1)	Cavalier

On a motion by Mr. Romanello, seconded by Mr. Kelly, Mr. Milde was appointed as Vice-Chairman for fiscal year 2017.

By voice, the vote was:

Yea:	(5)	Kelly, Milde, Baroody, Romanello, Withers
Nay:	(0)	
Absent:	(1)	Cavalier

**Approval of revised minutes of prior meeting:** Mr. Dayton advised members that revisions had been made to the minutes since they received their Board packets. The R-Board attorney requested the minutes be revised to reflect state code provisions related to the motion to go into and return from closed session. Mr. Kelly motioned, seconded by Mr. Withers, to approve the revised minutes for the June 15, 2016 meeting.

By voice, the vote was:

Yea:	(5)	Kelly, Milde, Baroody, Romanello, Withers
Nay:	(0)	
Absent:	(1)	Cavalier

**Presentations by the Public:** No members of the public wished to speak.

**Presentations by the R-Board:** Mr. Kelly reported that he had met with area Public Works Directors and the George Washington Regional Commission. Discussions have included regional approaches to sustainable waste management systems and recycling.

Mr. Baroody expressed his support of regional planning and welcomed collaboration with the University of Mary Washington.

Mr. Milde commented on his recent experience as a customer at the landfill. He was complimentary of the staff.

**Introduction of New Staff:** Mr. Dayton introduced Pam Timmons. Ms. Timmons will be assuming the position of Administrative Specialist for the R-Board.

**Report of the R-Board Superintendent:** Mr. Pauley reported on the following:

#### **Cells B-C-D Closure Update**

Mr. Pauley reported that the closure work is progressing well. The completion time frame is 120-days. Work should be substantially completed by November 14<sup>th</sup>.

#### **Recycling Building Compactors**

Staff has successfully resolved some mechanical problems and the system is now operating to acceptably. The single stream recycling materials are now generating revenue as of July 1<sup>st</sup>.

#### **Cell F2 Filling Status**

Mr. Pauley reported that there were no issues with Cell F2. We have filled in the first layer (fluff layer.) This consisted of approximately 194,000 cubic yards of material which equates to 10.6% of airspace. An airspace usage calculation survey is being scheduled for mid-August.

#### **Personnel Filling Update**

The R-Board has 34 positions. 30 are full time, 4 are part time. We are currently soliciting the hiring of 2 part time positions and 3 full time positions. The 3 full time positions are maintenance worker positions, 2 of which will be for the litter crew.

**Environmental Compliance Report:** Ms. Julie Williams-Daves reported on the following:

Ms. Williams-Daves noted that the memo to the R-Board members regarding the DEQ presumptive remedy should be amended. The report has not yet been submitted, however the work on this is moving forward and we are working towards an adjusted boundary for the landfill point of compliance. The next groundwater monitoring sampling for Areas 74 and 589 is planned for August 23 and 24.

DEQ conducted their second quarter solid waste inspection of 2016 on June 13. The inspection report has not yet been received.

The R-Board received its Title V air permit earlier this month. Preparations of the Semi-Annual Compliance Report, due by September 1, are under way. Staff has worked with Draper Aden on the report and will have it submitted prior to the deadline. Ms. Williams-Daves also noted that staff will be undergoing training sessions so that they are aware of any new operating requirements associated with

the permit.

The R-Board experienced its first ever storm water inspection. This was conducted at the same time as the solid waste inspection on June 13. Staff did receive a report on this inspection and is addressing the few issues noted by DEQ.

Mr. Romanello asked if Draper Aden will be attending meetings and reporting in future. Ms. Williams-Daves stated that she and Mr. Pauley would be able to address compliance and operation reports for the Board. This would also save money. Mr. Romanello stated that he had confidence in this approach.

Ms. Sofia Gilani reported on the following:

Ms. Gilani noted that her work streamlined the EMS to become more user-friendly. The environmental policy was also revised to correspond with DEQ requirements. These revisions will assist with the reaching of the E4 status, the primary goal. She asked that the Board consider motion to support the environmental policy.

**R-Board Environmental Policy** Mr. Milde motioned, seconded by Mr. Withers, to express support for, and approve the revisions to, the Environmental Policy

By voice, the vote was:

Yea:	(6)	Kelly, Milde, Baroody, Cavalier, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

**Litter Crew Activities:** Ms. Jones reported the following:

Comparison data shows that the amount of litter being cleaned off of our roadways is consistent with past efforts. She did note that there are new initiatives in place. The litter crew is removing signs every other weekend and parks and recreation staff resources are also being used for sign removal. This has netted a 53% increase in the number of signs picked up between June and July 2016.

#### **Annual Report**

Mr. Dayton discussed some highlights to the Annual Report. He noted that this had been a very good year for regulatory compliance. A particular goal for the organization is to continue to upgrade staff credentials and offer financial incentives to our employees who do so. With regards to the user fee program, he mentioned that the additional option to use online and credit cards has been well received. The new compaction systems at Belman Road convenience center have netted significant operational savings estimated at \$20,000 annually. The new compaction system for hauling single stream recyclables to market has eliminated paying transportation costs, and allows us to earn revenue for single stream product. The recycling single stream has gone from a cost of \$12 per ton to a value of \$29 per ton. He also noted that the price will vary month to month based on market conditions. Lastly, Mr. Dayton highlighted the fact that we did not have to draw from reserves for Cell F2 construction. In fact, preliminary data show the fund reserve grew by \$26,000.

Mr. Romanello commented that he was very pleased with the past year's results.

Mr. Kelly noted that it had been a challenging year. He appreciated that this Board as well as the local jurisdictions were able to have good discussions and make decisions. He noted that we may not have

always agreed but we did not set up obstructions and were able to move forward. This has allowed us breathing space. Now though we need to use that space to look at where we are going long term. We should not waste time.

**Report on Finances:** Mr. Dayton reported on the following:

**Financial Summaries: Year End FY2016**

Mr. Dayton noted that the year-end report is unaudited but represents a fairly accurate picture. Overall total revenue was up 14%. Mostly in the commercial accounts due to flow control. Also, we realized a large income source from our construction and demolition debris due to two large projects in our service area last year. Overall we were \$700,000 above projections. Recycling revenues were well below budget. We collected \$613,000 in user fees. This was below our projection of \$750,000. He noted that we had no track record to go on for the earlier projection. The program now has the background data and he expects the user fee revenues to remain consistent. Another significant factor was that staff continued their cost conscious practices and held expenses \$500,000 under budgeted amounts.

**Weight & Material Analysis: Year End FY2015**

The commercial weights are up significantly. Key elements are County Waste bringing all their waste as they have captured virtually all residential services in our area. Also Republic is now bringing their material to us. Belman road convenience center numbers are down, while Eskimo Hill numbers are higher. Again the increase in the debris category can be attributed to the two large projects in the area last year, along with the increase in residential building. Mr. Dayton pointed out that this was an anomaly, and he expects lower numbers next year for C&D. Recycling was down 14% he believes due in part to our having to charge for the months of February to June for single stream. He noted that our landfill operational expenses are around \$26 per ton, excluding capital costs for Cell F2. Revenues from commercial are at \$36 per ton overall and residential fee revenues are at around \$26 per ton, indicating that the resident user fee structure is fair.

Mr. Withers asked if there had been any increase of illegal dumping since the user fee was implemented. Mr. Dayton said there had not been.

**Unfinished Business:**

**Commercial Vehicle Use of Resident Convenience Center:** Mr. Dayton reported that Mr. Milde requested this issue be brought back up to the R-Board. Mr. Dayton noted that past minutes regarding this matter were included in the Board package. It states that commercial vehicles with markings are not permitted on the residential side. Mr. Dayton reported that staff is now processing payments for commercial loads under ½ tons. They are assessing the \$20 fee and allowing the use of the residential bins for disposal. This is more efficient and customer friendly versus sending the vehicle to the commercial side to pay and then back to the residential side to dump, or having the extra traffic on the working face of the landfill.

Mr. Milde said he asked to address the issue as he has a constituent who has logos on his vehicle but the vehicle is registered to him personally. He is stopped when he attempts to dump his household waste.

Mr. Dayton noted that the staff recommendation was to keep the policy as it stands regarding the

entrance of vehicles with logos on them. Mr. Milde declined to pursue the matter further and the R-Board took no action.

**New Business:**

**Recognition for Mr. Anthony Romanello**

Mr. Dayton introduced RB16-12 recognizing Mr. Anthony Romanello for his nearly 9 years of service on the R-Board. Mr. Milde motioned, seconded by Mr. Withers, to approve Resolution RB16-12 as written:

**RB16-12**

**RAPPAHANNOCK REGIONAL  
SOLID WASTE MANAGEMENT BOARD**

**PROCLAMATION**

At the regular meeting of the Rappahannock Regional Solid Waste Management Board (R-Board) held in the Board of Supervisors Chambers, George L. Gordon, Jr. Government Center, Stafford, Virginia, on the 17<sup>th</sup> day of August, 2016;

<u>Members:</u>	<u>Vote:</u>
Matthew J. Kelly, Chairman	Yes
Paul V. Milde, III, Vice-chairman	Yes
Jack R. Cavalier	Yes
William C. Withers, Jr.	Yes
Timothy J. Baroody	Yes
<u>Anthony J. Romanello</u>	<u>Abstain</u>

On motion of Mr. Milde, seconded by Mr. Withers, which carried by a vote of 5 to 0, the following was adopted:

**A PROCLAMATION TO RECOGNIZE AND COMMEND ANTHONY J. ROMANELLO FOR  
OUTSTANDING SERVICE TO THE RAPPAHANNOCK REGIONAL SOLID WASTE  
MANAGEMENT BOARD**

WHEREAS, Anthony J. Romanello has been a loyal and dedicated member of the R-Board since 2008 while serving as the Stafford County Administrator; and

WHEREAS, while serving in the capacity of Deputy County Administrator for Stafford County from 2004 to 2007, Anthony J. Romanello also served as Director of the Rappahannock Regional Landfill, providing leadership for the landfill staff; and

WHEREAS, Anthony J. Romanello provided leadership and vision that led to the R-Board adopting financial policies resulting in a dramatic reversal of the poor financial condition of R-Board operations, and assuring that the Rappahannock Regional Landfill is positioned to offer viable long term solid waste services to the residents of the City of Fredericksburg and Stafford County; and

WHEREAS, Anthony J. Romanello provided support for the construction of Cell F-1 in 2012 and Cell F-2 in 2015, continuing the ability of the R-Board to provide cost effective, convenient solid waste

service to the residents of the City of Fredericksburg and Stafford County; and

WHEREAS, Anthony J. Romanello provided continuous support for improvements to the resident convenience centers at Belman Road and Eskimo Hill Road to improve the efficiency, increase customer safety, and provide a better facility for the residents of the City of Fredericksburg and Stafford County who use these facilities; and

WHEREAS, Anthony J. Romanello provided valuable support to preserve priceless historical resources for future generations by helping set aside over forty acres of landfill property for what became Stafford County's Civil War Park; and

WHEREAS, Anthony J. Romanello provided leadership and vision in 2008 which resulted in the installation of gas turbines for beneficial reuse of methane gas from closed landfill cells, creating a source of renewable energy and revenue stream from a landfill by-product; and

WHEREAS, Anthony J. Romanello supported a variety of environmentally friendly initiatives which resulted in the designation of the Regional Landfill as an Exceptional Environmental Enterprise (E3) by the State of Virginia; won the Virginia Recycling Association Award for Excellence in Recycling in the "Outstanding Education Program" category in 2012 for backyard composting; and built an exceptional recycling program in which the percentage of recycled materials consistently exceeds the Commonwealth's average and the mandated minimum amount; and

NOW, THEREFORE, BE IT PROCLAIMED by the Rappahannock Regional Solid Waste Management Board on this the 17<sup>th</sup> day of August, 2016, that Anthony J. Romanello be, and he hereby is, recognized and commended for his years of outstanding community service and dedication as a member of the R-Board.

**RAPPAHANNOCK REGIONAL SOLID WASTE  
MANAGEMENT BOARD**

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Keith C. Dayton, Director

**Amendments to the Existing Amended and Restated Operational Agreement**

Mr. Dayton noted that the most recent amended and restated operational agreement is 16 years old. Since that time two amendments have been adopted, but aren't reflected in the current agreement. These were the Civil War Park and the corrective action liability. The Board recently has expressed interest in extending the agreement by 25 years from December 31, 2024 to 2049. There has also been interest in the City transferring their half-ownership of approximately 10 acres of jointly owned property north of Accokeek Creek. It is the desire of the County to offer this land to Germanna Community College for the Stafford Campus. He noted that this piece of property is not required for landfill operations. He suggested that the R-Board may want to request that the City Council and Stafford County Board authorize this amended and restated agreement. Staff has included a draft amended agreement for the Board's consideration. Resolution RB16-13 is included which requests the City

Council and Stafford County Board of Supervisors to authorize the Amended and Restated Operational Agreement as written.

Mr. Milde motioned to approve RB16-13. Mr. Withers said he did want to see the agreement amendments move forward, however he felt there was need for more discussion. Mr. Milde asked Mr. Dayton if he had worked with City staff regarding the endeavor. Mr. Dayton said that he had advised City staff that this matter would come up. Mr. Kelly agreed that this needed to be resolved. He felt there was need for more discussion as well. He expressed uncertainty over whether the Stafford Board of Supervisors was committed to complying with provisions in the agreement. Mr. Kelly went on to note that the dynamics of the R-Board had changed significantly, and that is not reflected in this draft. He felt the document should better stand the test of time as we are taking the agreement to 2049. He asked that the motion be withdrawn. Further discussion directed Mr. Dayton and Mr. Baroody to further discuss the matter and report back to the Board at their October meeting. A substitute motion was made by Mr. Withers for staff to conduct additional discussion and report back at the October meeting. The motion was seconded by Mr. Milde.

By voice, the vote was:

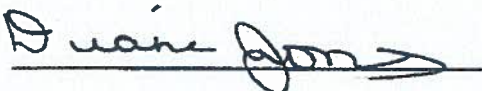
Yea:	(6)	Kelly, Milde, Baroody, Cavalier, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

**Adjournment:** The meeting was adjourned at 9:28 A.M. by Mr. Kelly.

**Future Session:** The next regular meeting date is scheduled for 8:30 AM on October 19, 2016, in Conference Room ABC at the George L. Gordon Government Center.



Keith C. Dayton, Director & Deputy County Administrator



Diane Jones, Acting Clerk