

MINUTES

RAPPAHANNOCK REGIONAL SOLID WASTE MANAGEMENT BOARD

August 16, 2017

George L. Gordon Government Center

Conference Room ABC

Meeting Convened: A regular meeting of the Rappahannock Regional Solid Waste Management Board (R-Board) was convened at 8:35 a.m. on August 16, 2017, at the George L. Gordon, Jr., Government Center, Conference Room ABC.

Roll Call: The following members were present: Paul V. Milde, III; Laura A. Sellers; Timothy Baroody; and Thomas Foley. Matthew Kelly and William C. Withers, Jr. were absent.

Also in attendance were: William Hefty, Esq., R-Board Attorney; Rick Markwardt, Landfill Superintendent; Julie Williams-Daves, Assistant Landfill Superintendent; Pamela Timmons, R-Board Clerk; and Keith Dayton, Director.

Election of Officers: Ms. Sellers motioned, seconded by Mr. Baroody to elect Mr. Milde as Chairman.

By voice, the vote was:

Yea: (4) Milde, Baroody, Foley, Sellers
Nay: (0)

Mr. Milde motioned, seconded by Mr. Baroody, to elect Mr. Withers as Vice Chairman.

By voice, the vote was:

Yea: (4) Milde, Baroody, Foley, Sellers
Nay: (0)

Approval of the minutes of prior meeting: Mr. Foley motioned, seconded by Ms. Sellers, to approve the minutes from the June 21, 2017 meeting.

By voice, the vote was:

Yea: (4) Milde, Baroody, Foley, Sellers
Nay: (0)

Presentations by the Public: No members of the public desired to speak.

Presentations by the R-Board: No R-Board members desired to speak.

Report of the R-Board Superintendent: Mr. Markwardt reported on the following:

Cell F2 Filling Status

Mr. Markwardt reported that the filling sequence of Cell F-2 continues without problems. Draper Aden completed the flyover on July 11, 2017, and approximately 473,473 cubic yards of available airspace has been consumed. That leaves approximately 73% of airspace still available.

Alternative Cover Update

The trial period for the alternative cover is ongoing, and results are still positive.

Personnel Status Update

Mr. Markwardt reported that two full-time positions remain open (Heavy Equipment Operator/Landfill Maintenance Worker). An offer letter has been sent for the Heavy Equipment Operator position, and a background check is currently being conducted for the Landfill Maintenance Worker.

Environmental Compliance: Ms. Williams-Daves reported that Draper Aden took samples regarding the groundwater issue earlier this summer, and should receive word soon on the findings. Ms. Daves also requested the Board approve the updates to the Environmental Policy.

Mr. Foley motioned, seconded by Ms. Sellers, to reaffirm support for the Environmental Policy.

By voice, the vote was:

Yea:	(4)	Milde, Baroody, Foley, Sellers
Nay:	(0)	

Staff Recognition: Mr. Dayton noted that the packages contained staff recognition for Earth Day, DARE Day, and Household Hazardous Waste Day.

2017 Annual Report: Mr. Dayton began by noting that the reports for the meeting will focus on FY2017 performance, as we have only two months of data for FY2018. Mr. Dayton did note that early performance for FY2018 is very strong.

Mr. Dayton began by calling attention to the Annual Report, and the great work R-Board staff has done in many areas. He noted that although we have seen large increases in municipal solid waste and construction/demolition deliveries with no increase in staffing, we have seen no drop-off in service. The Belman compactors have made that convenience center much tidier and more efficient. Our staff has improved recycling labeling at our facilities, making their use more convenient for customers. We have strengthened our partnership with Goodwill, resulting in increased re-use and e-waste collections.

On the financial side, revenues were up sharply, and the R-Board was able to add \$1 million to the reserve fund, and added another \$1.6 million to the cash reserves since July 2015.

Report on Finances: Mr. Dayton reported on the following:

Financial Summary (FY 2017 – final):

Mr. Dayton noted that revenues collected exceeded the amount budgeted in almost every category, and the R-Board was able to avoid any use of the reserve fund which had been budgeted for capital expenses. Expenses were also held well under the amount budgeted, resulting in an estimated positive results of operations well over \$1 million.

Weight & Material Analysis (FY 2017 – final):

Total tonnage for FY2017 increased 18%, with the residential and commercial categories up about 45%. Dirt deliveries have dropped to virtually nothing, while C&D deliveries were up significantly. Mr. Baroody asked how the sludge disposal operation was working, and Mr. Dayton replied that the operation was going quite well to date.

Unfinished Business:

Commercial Exception Request

Staff received a new commercial exception request for the 2017 annual pass:

Charles and Victoria Miles
3 Myers Drive
Fredericksburg, VA 22405

Mr. and Mrs. Miles have a Ford F-150, which is registered to Vulcan Materials Company. The truck has no commercial labeling, and they have agreed to transport only their personal trash.

On a motion by Ms. Sellers, seconded by Mr. Baroody, the R-Board approved the exemption.

By voice, the vote was:

Yea:	(4)	Baroody, Foley, Milde, Sellers
Nay:	(0)	

Operational Analysis Update

Mr. Dayton noted that the consultant is completing interviews with R-Board staff this week, and has the week of August 28th scheduled to speak with the Stafford County R-Board members. Mr. Dayton will contact the City members to schedule their interviews. The study is presently scheduled to be completed prior to the next R-Board meeting.

R-Board Meeting Schedule

Mr. Dayton noted that the R-Board had met on a quarterly schedule for many years prior changing to a bi-monthly meeting schedule. Mr. Dayton mentioned that the critical issues facing the R-Board that prompted the additional meetings have been resolved, and R-Board members might consider reverting back to a quarterly meeting schedule. All members in attendance supported the change to quarterly meetings.

Adjournment: The meeting was adjourned at 9:01 a.m.

Next Meeting: The next regular meeting will be held on November 15, 2017, at the George L. Gordon, Jr. Government Center, 8:30 a.m., in Conference Room ABC.



Keith C. Dayton, Director



Pamela L. Timmons, Clerk

