

**RAPPAHANNOCK REGIONAL
SOLID WASTE MANAGEMENT BOARD**

Wednesday

February 15, 2012

Stafford County's Administration Center

Conference Room A,B,C

Meeting Convened. A regular meeting of the Rappahannock Regional Solid Waste Management Board (R-Board) was convened at 1:30 P.M., Wednesday, February 15, 2012, at the Stafford County Administration Center, Conference Room A,B,C.

Roll Call. The following members were present: Frederic N. Howe, III Chairman; Paul V. Milde, III, Vice Chairman; Beverley R. Cameron; Gary Snellings; George Solley and Tim J. Baroody, Alternate. Anthony J. Romanello was absent.

Also in attendance were: William H. Hefty, Esq., R-Board Attorney; Robert L. Hundley, Resource International, Ltd., Consulting Engineer; Doug Martinski, Assistant Superintendent of Solid Waste Management; Diane L. Jones, Recycling Coordinator; Julie May, Analyst, and Patricia S. Rowe, Clerk.

Others in attendance were James Lawrence, Stafford, VA., Joe Gilkerson, Human Resources; Jeff Harvey and Susan Blackburn, Department of Planning and Zoning; Joe Yavorski, Creative Energy Systems and Alex G. Fassbender, consultant.

Mr. Solley motioned, seconded by Mr. Milde, to approve the November 17, 2011 minutes.

By voice, the vote was:

Yea:	(5)	Baroody, Cameron, Howe, Milde, Solley
Nay:	(0)	
Absent:	(1)	Romanello
Abstain:	(1)	Snellings

Presentation by the Public: Mr. Lawrence reported on the following:

- Support of landfill staff.

Report of the R-Board Attorney. Mr. Hefty reported that the General Assembly was in session and he would have more to report on any action at the May meeting. Mr. Hundley, with respect to Mr. Hefty, reported that there is one bill under consideration for solid waste management plans which may have an impact on how often they are done or whether they are mandatory or optional.

Report of the Consulting Engineer. Mr. Hundley reported on the following:

Old Permit No. 74 (Old Stafford County Landfill - Post Closure)

- The quarterly landfill gas sampling event from December indicated that all monitoring probes were in compliance. The next quarterly sampling event will occur in March.

Permit No. 589 (Cells A/B/C/D/E - Active)

- Resource is coordinating closely with the DEQ to complete the technical review for the

within the next 30 days.

- The Cell F-1 Construction pre-bid meeting was held on January 31, 2012. Approximately 15 different contracting firms were represented at the meeting. The bids are due February 14, 2012, and Resource will present a summary from the bid opening during the R-Board meeting indicating the apparent low bidder and a preliminary review of the bids. Mr. Hundley reported that T&K Construction, LLC appeared to be the apparent low bidder with a bid price of \$3,324,400. He will continue with the bid tabulation process and will recommend to the R-Board within the week.
- Resource submitted the annual report documentation to the VDEQ for the facility's air and storm water permits in late January.
- Resource is continuing to negotiate with the U.S. Army Corps of Engineers (USACOE) and the VDEQ regarding the previously submitted prospectus for the proposed wetland bank on parts of the R-Board property.

Fredericksburg Landfill

- Resource has prepared a set of construction plans for the installation of a condensate drainage system that will convey accumulated condensate from the landfill gas extraction system to the Stafford County sanitary sewer manhole located on the landfill property. The City has installed the force main and is proceeding with the electrical connections required for the system.

Mr. Howe congratulated Resource on the great job of estimating the Cell F-1 project.

Report on Finances: Mr. Martinski reported on the following:

- Landfill Aging Report
- Weight and Material Analysis
- Landfill Revenue
- Landfill Expenses

Mr. Martinski, in reference to the Aging Report, stated that Chantilly of Va., Inc., Rigid Construction, Inc., and Utilities Unlimited LLC will be placed on cash only basis because of late payments over 90 days. He also reported that tonnage was down due to WM hauling to its King George landfill and County Waste buying out Shifflett.

Mr. Howe asked if information on the averages would be available in a bar chart to compare to same time last year and Mr. Martinski said that could be done.

Report of Staff: Mr. Martinski reported on the following:

VADeQ Inspection

The last VDEQ inspection of the landfill was in October and staff expects VDEQ to inspect the site at any time. Staff continues to do an excellent job at maintaining the landfill in accordance to all federal, state, and local regulations.

Compost Facility

Staff has started the process of making compost in the new facility. Further work is needed on the outside for the trammeling operation and stock pile area. Additional gravel needs to be put on the

parking area for vehicles getting compost. Staff is working closely with the VADEQ on testing of finished compost and anticipate to start selling the finished compost as early as April.

Quantico Recycling

Staff is working closely with Dave Smith, Recycling Specialist for Quantico Marine Base. Mr. Smith is still working on contract issues with his current hauling service and is obligated to the current contract. His current obligation is to reach 50% material recycled and receive a revenue stream for their recycled material.

Acceptance of FY2011 Unqualified Audit

Staff is pleased to present the FY2011 unqualified audit of the R-Board's finances. RB12-01 is the resolution accepting the FY2011 audit.

Mr. Milde motioned, seconded by Mr. Cameron, to approve proposed Resolution RB12-01 to accept the FY2011 Audit.

Resolution RB12-01 reads as follows:

A RESOLUTION TO ACCEPT THE FY2011 AUDIT

WHEREAS, Cherry Bekarert and Holland LLP are the auditors for the Rappahannock Regional Solid Waste Management Board; and

WHEREAS, Cherry Bekarert and Holland LLP has conducted an independent auditor's report for the R-Board's review; and

WHEREAS, Cherry Bekarert and Holland LLP results of its tests disclosed no instances of noncompliance; and

NOW, THEREFORE, BE IT RESOLVED by the Rappahannock Regional Solid Waste Management Board on this the 15th day of February, 2012 be and it hereby accepts the unqualified FY2011 Audit for the year ended June 30, 2011 as prepared by the accounting firm of Cherry Bekarert and Holland LLP.

Staffing

With the absence of the landfill superintendent, the regional landfill is in need of a third person certified with the Department of Professional and Occupational Regulations (DPOR) who is certified as a Landfill Manager to be on-site. Staff desires to offer Otto Richter, former assistant landfill superintendent who is DPOR certified, a part-time consultant position. Also staff will be communicating with Camp 21 to secure inmates to help the maintenance workers with daily activities. This will avoid costs associated with hiring new employees.

Road Clean Up

A report covering road cleanup activity subsidized by the R-Board is attached to the staff report. The data covers the period from July 1, 2011 thru January 31, 2012.

Household Hazardous Waste Day

The R-Board will be hosting a spring Household Hazardous Waste collection day on May 12th at the Eskimo Hill residential use site.

Recycle America Agreement

Beginning February 1st the R -Board and Recycle America entered into an agreement which will generate additional recycling revenue. The R-Board will load the recyclables that Recycle America collects in this area onto 53' trailers for hauling to their sorting facility in Manassas. The first week of the agreement saw 3 loads carried out. Recycle America is paying the R-Board \$10.00 per ton for this service.

Illegal Signage

On February 3rd Stafford County Planning and Zoning staff met with R-Board staff to go over objectives they are considering for the enforcement of the placement of illegal signage. Possible areas in which the R-board could contribute support were discussed. The Department of Planning and Zoning is available to address any inquiries the Board may have. The R-Board funded litter cleanup program will continue to remove such signage along our scheduled cleaning routes.

The R-Board, at its November 2011 meeting, directed that Stafford County get more involved in the enforcement of repeat offenders. Mr. Jeff Harvey, Planning and Zoning Department, is working in coordination with his staff on repeat violators. Mr. Harvey stated that the zoning process can be drawn out and he is pursuing alternate paths with the County Attorney similar to what Prince William County is doing. He also stated that he may have to talk with the Board of Supervisors for legislation dealing with enforcement and future budget issues.

Landfill Tours

Landfill tours remain extremely popular and staff has conducted six tours since the last R-Board meeting. Most of the tours are for Cub Scouts and homeschool groups; in December the R-Board hosted an international delegation coordinated by the US State Department.

Spring Outreach

The R-Board will be one of the sponsors of the regional Earth Day celebration at Old Mill Park on Saturday, April 14. More than 1,500 people are expected to attend and will experience live music, animal shows, food, and an array of environmentally themed vendors and exhibits.

Staff is partnering with Stafford Parks & Recreation and offering landfill tours for their spring break camp and seniors groups, presenting community “Critters Don’t Need Litter” programs by the Wildlife Center of Virginia, and is pleased to participate in Eggspllosion at Curtis Park in March.

The R-Board was invited to participate in the Friends of the Rappahannock’s (FOR) Wild and Scenic movie festival in March. Staff will host a booth and provide information on recycling and composting as a community resource. The R-Board has also been asked to continue support of the spring FOR river cleanup that will be held on April 28 this year.

Staff will continue to work with the Stafford County Extension Office and Master Gardeners to conduct Backyard Composting 101 classes.

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Environmental Management System (EMS)

Virginia Environmental Enterprise Program E3 and E4 levels require an annual update to the board of directors. Staff presents the Environmental Policy and does not recommend any revisions at this time. In 2011 staff contracted with Greener Results to help target our approach and improve the EMS. Since then staff has streamlined our paperwork and continues to provide public outreach as outlined in the E4 criteria. Further monitoring of our environmental impacts and a third party audit of our records will enable us to apply for E4 in April.

r-board.org

Since its launch in late July 2011, the website has had nearly 8,000 visits. People spend nearly three minutes browsing its pages. Nearly 50% of the traffic is directed via search engines. The homepage and the hours and directions to the landfill are by far the most popular pages. Outside the US's nearly 6,400 visits India (16), Canada (15), the Phillipines (13), Germany (11) and Russia and United Kingdom (6 each) are the top five countries with visits to our website.

Correspondence

Ms. May reported on pictures taken of an eagle at the landfill by a participant of a tour. Mr. Howe congratulated Ms. May on awards received and the R-Board website.

New Business:

Mr. Milde motioned, seconded by Mr. Cameron, to approve proposed Resolution RB12-02.

By voice, the vote was:

Yea: (6) Baroody, Cameron, Howe, Milde, Snellings, Solley
Nay: (0)

Resolution RB12-02 reads as follows:

A RESOLUTION TO AMEND FY2012 BUDGET TO CARRY OVER
INCOMPLETE COMMITMENTS FROM FY2011

WHEREAS, the Rappahannock Regional Solid Waste Management Board (R-Board) has executed commitments for services that were not received by June 30, 2011, and for which funding was provided in FY2011;

NOW, THEREFORE, BE IT RESOLVED by the Rappahannock Regional Solid Waste Management Board on this the 15th day of February 2012, that the FY2012 Budget be and it hereby is amended as follows to reflect the appropriation from the FY2011 Fund Balance.

Total Amount of Commitments:

Regional Litter Grant \$1,004.07

BE IT FURTHER RESOLVED that at the close of the fiscal year, all appropriations lapse for budget items other than capital projects and grants. Appropriations designated for

capital projects will remain appropriations until the completion of the project or until the Board, by resolution or ordinance, changes or eliminates the appropriation.

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Mr. Milde motioned, seconded by Mr. Solley, to approve proposed Resolution RB12-03.

By voice, the vote was:

Yea: (6) Baroody, Cameron, Howe, Mildew, Snellings, Solley
Nay: (0)

Resolution RB12-03 reads as follows:

A RESOLUTION TO AWARD A CONTRACT FOR LFG
COLLECTION SYSTEM OPERATIONS AND MAINTENANCE SERVICES

WHEREAS, staff is requesting approval to award a contract for continued LFG collection system operations monitoring and maintenance services at the regional landfill; and

WHEREAS, the purpose of the contract is to provide the R-Board with an updated Scope of Services as well as more streamlined contract rates to effectively cover services; and

WHEREAS, SCS Field Services has installed the gas extraction wells at the Regional Landfill; and

WHEREAS, SCS Field Services has maintained the routine and non-routine monitoring and maintenance services since installation; and

WHEREAS, the monies were budgeted and appropriated in the FY2012 budget;

NOW, THEREFORE, BE IT RESOLVED by the Rappahannock Regional Solid Waste Management Board on this the 15th day of February 2012, that the County Administrator be and he hereby is authorized to execute a contract with SCS Field Services for the monitoring and maintenance services of the landfill gas (LFG) collection system at the Regional Landfill in an amount not to exceed TWENTY-FIVE THOUSAND DOLLARS (\$25,000).

Mr. Milde motioned, seconded by Mr. Solley, that the Board go into closed session pursuant to Section 2.2-3711(a) (1) of the Code of Virginia for the discussion of specific personnel matters, and pursuant to Section 2.2-3711(a) (5) for discussion concerning a prospective business where no previous announcement has been made of the business' interest in locating in the County.

The motion was approved unanimously.

Call to Order: The Chairman called the meeting back to order at 2:55 PM.

Executive Session Certification:

Mr. Milde motioned, seconded by Mr. Solley, that the Board return to open session and certify, by roll call vote, that only those public business matters identified in the motion to go into closed

session and exempt from the open meeting requirements of the Freedom of Information Act were heard, discussed or considered in closed session.

By roll call, the vote was:

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Yea: (6) Baroody, Cameron, Howe, Milde, Snellings, Solley
Nay: (0)

Mr. Hefty stated no action was needed coming out of closed session.

Future Session: The next regular meeting will be held on Wednesday, May 16, 2012, Conference Room A,B,C, Stafford Administration Center.

Adjournment. The Chairman adjourned the meeting at 3:00 P.M.

Frederic N. Howe, III, Chairman

Paul V. Milde, III, Vice Chairman

Patricia S. Rowe, Clerk

