

**RAPPAHANNOCK REGIONAL
SOLID WASTE MANAGEMENT BOARD**

Wednesday

February 16, 2011

Stafford County's Administration Center

Board of Supervisors Chambers

Meeting Convened. A regular meeting of the Rappahannock Regional Solid Waste Management Board (R-Board) was convened at 1:30 P.M., Wednesday, February 16, 2011, at the Stafford County Administration Center, Board of Supervisors Chambers.

Roll Call. The following members were present: Harry E. Crisp, Chairman; Beverley R. Cameron; Paul V. Milde, III, and Tim J. Baroody, Alternate. Frederick N. Howe, III, Vice Chairman; arrived at 1:45 P.M. Anthony J. Romanello, and George Solley were absent.

Also in attendance were: William H. Hefty, Esq., R-Board Attorney; Robert L. Hundley, Resource International, Ltd., Consulting Engineer; Andrew J. Mikel, Superintendent of Solid Waste Management; Diane L. Jones, Recycling Coordinator; Julie May, Analyst, and Patricia S. Rowe, Clerk.

Others in attendance were James Lawrence, citizen of City of Fredericksburg, Va.

Mr. Cameron motioned, seconded by Mr. Baroody, to approve the November 17, 2010 minutes.

By voice, the vote was:

Yea:	(3)	Baroody, Cameron, Crisp
Nay:	(0)	
Absent:	(2)	Romanello, Solley
Abstain:	(1)	Milde

Presentation by the Public: Mr. Lawrence reported on the following:

- Downtown Merchants Association election

Report of the R-Board Attorney. Mr. Hefty reported on legislation from the General Assembly where two bills that were introduced concerning solid waste appear to be dead at this time.

Report of the Consulting Engineer. Mr. Hundley reported on the following:

Permit No. 589 (Cells A/B/C/D/E – Active)

- The quarterly landfill gas sampling event from December indicated that all monitoring wells were in compliance. The next quarterly sampling event will occur in March.
- Resource is continuing to coordinate with VDOT to obtain an easement for access to their maintenance yard adjacent to the landfill such that nature and extent study wells may be drilled and subsequently monitored to determine whether there has been any off site migration of groundwater monitoring constituents above compliance limits. Drilling of the nature and extent study wells is planned for the week of February 21.

Permit No. 589 (Cells A/B/C/D/E - Active)

- Resource and the Landfill Superintendent obtained the initial completeness comments

from the VDEQ for the Part B for Phase 2. Resource is currently addressing each of those comments and will have a response submittal to the VDEQ within the next two weeks.

- Resource and the Landfill Superintendent met with the VDEQ regarding the composting facility permit on January 31 at the landfill. The current schedule for construction is based upon a start date of mid to late February. Assuming there are no extended weather delays, the facility should be completed in May.
- A site meeting on January 27 with the U.S. Army Corps of Engineers (USACE) to evaluate a possible wetland and stream restoration credit bank within the landfill property had to be postponed due to inclement weather. The meeting has been rescheduled for March 8th.

Fredericksburg Landfill

- Landfill gas levels at the Cool Springs Road Landfill continue below compliance levels.
- Resource and the City met with the VDEQ on February 3 to review the procedures that must be taken to address the groundwater monitoring constituents in several wells at the City's landfill. Permission for site access to a residential lot adjacent to the landfill has not yet been obtained, so alternative measures were discussed with the VDEQ to address this issue. Drilling of the nature and extent wells at the landfill is planned for the week of February 21.

Report on Finances: Mr. Mikel reported on the following:

- Landfill Aging Report
- Weight and Material Analysis
- Landfill Revenue
- Landfill Expenses

Mr. Mikel commended the finance department, especially Dana Carrigan, in following up for payment. First Choice is two months behind so Mr. Mikel will consult with Mr. Hefty on bringing First Choice up to date.

Mr. Mikel also reported on the Material and Analysis Report that codes depicting trash from the City have been broken down to City government, City MSW which is trash and City Public Works for miscellaneous trash from the Public Works Department. City residential will no longer be used and on the Revenue Report, on the recycling side, the initial conservative expectation will be above and beyond because of the new procedures now in place as of January 1. The R-Board is being very conservative in its spending as shown by the Expense report.

Mr. Mikel also reported that Otto Richter, who was Assistant Superintendent, retired and Doug Martinski was promoted to fill that position. Mr. Martinski's position is being held as a cost saving measure until July 1, 2012.

Report of Staff: Mr. Mikel reported on the following:

City/County MSW

Staff has reconfigured the codes in its WasteWorks program at the scales to more accurately account for trash coming in from the City/County facilities. Staff asks for guidance going forward on how to treat MSW coming in from the City and County in preparation of the FY2012 budget. Mr. Baroody stated that the County Administrator had instructed Mr. Mikel to include in the FY2012 Budget and beyond contributions from the Stafford County General Fund to offset

County disposal costs. Mr. Milde asked Mr. Baroody to set up further dialog between the County Administrator and the City Manager.

Animal Shelter/CIP

Staff has prepared to include the purchase of the Stafford County Animal Shelter in the CIP. The assessed cost of the animal shelter is approximately \$600,000. R-Board staff has assisted with the upkeep of the facility and would desire to purchase when it becomes available. Uses would include a buffer, office spaces to house staff, an adequately sized breakroom, and the efficiency and convenience of having administrative and operations personnel co-located. Staff will coordinate with the county and include in the CIP based on the County’s timeline. Mr. Milde stated that this particular issue has been moved to 2016 on the Board of Supervisors behalf.

Compost Facility

The Certificate to Construct and the final permit has been received by R-Board staff in regards to composting. Construction of the R-Board Composting Facility will begin in late February. Its planned completion will be late April to early May. The R-Board projects marketing “RappaGrow” in late spring.

Acceptance of FY2010 Unqualified Audit

Staff is pleased to present the FY2010 unqualified audit of the R-Board’s finances. RB11-01 is the resolution accepting the FY2010 audit. Mr. Cameron asked where in the audit was the revenue from Ameresco. Mr. Mikel stated he would get back to the Board with an answer.

Contract for Engineering Services

Staff is planning to put out the engineer consultant RFP in the near future. One of the difficulties with the contracting ending in June is that the Regional Landfill is in the midst of a Part B application with the Virginia DEQ and a transition during this time will more than likely hamper our efforts to get the permit approved in a timely manner, as well as starting cell construction in the summer. Staff will begin the RFP process if no options are available to extend this contract through the Part B application phase.

Mr. Milde motioned, seconded by Mr. Howe, to approve proposed Resolution RB11-01.

By voice, the vote was:

Yea: (5) Baroody, Cameron, Crisp, Howe, Milde
Nay: (0)

Resolution RB11-01 reads as follows:

A RESOLUTION TO ACCEPT THE FY2010 AUDIT

WHEREAS, Cherry Bekarert and Holland LLP are the auditors for the Rappahannock Regional Solid Waste Management Board; and

WHEREAS, Cherry Bekarert and Holland LLP has conducted an independent auditor’s report for the R-Board’s review; and

WHEREAS, Cherry Bekarert and Holland LLP results of its tests disclosed no instances of noncompliance; and

NOW, THEREFORE, BE IT RESOLVED by the Rappahannock Regional Solid Waste Management Board on this the 16th day of February, 2011 be and it hereby accepts the

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unqualified FY2010 Audit for the year ended June 30, 2010 as prepared by the accounting firm of Cherry Bekarert and Holland LLP.

Mr. Milde motioned, seconded by Mr. Howe, to approve proposed Resolution RB11-02.

By voice, the vote was:

Yea: (5) Baroody, Cameron, Crisp, Howe, Milde
Nay: (0)

Resolution RB11-02 reads as follows:

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR
TO AMEND THE R-BOARD ADMINISTRATIVE OFFICE LEASE

WHEREAS, the Administrative Office for the R-Board is located at 1259 Courthouse Road, Suite 103; and

WHEREAS, the initial term of the lease expires at midnight on the 30th of April, 2011; and

WHEREAS, the R-Board desires to amend the lease agreement to extend the terms of the lease for three (3) years beginning May 1, 2011 through April 30, 2014 , with option to renew for two (2) additional years through April 30, 2016; and

WHEREAS, the amendment will include a 4% increase per year; and

WHEREAS; all other terms and conditions in the Agreement of Lease dated March, 2006 shall continue in full force and effect;

NOW, THEREFORE, BE IT RESOLVED by the Rappahannock Regional Solid Waste Management Board on this the 16th day of February, 2011 that the County Administrator be and he hereby is authorized to execute the amendment to the lease agreement with Aliak Investments, LLC for the R-Board's administrative office.

Ms. Jones gave a presentation on the following:

Recycling Updates:

New vendors for single stream recyclables scrap metals and tires have all begun working with the R-Board as of January 1, 2011. The transitions have gone very well. Tidewater Fibre carried out 62 truckloads of single stream totaling 750+ tons and 2 loads of cardboard at 14.5 tons. Joseph Smith and Sons has market priced scrap metal at \$235.00 per ton for the first quarter of 2011. Our past contractor had capped the ceiling price at \$110.00 per ton. The new vendor has also offered a handling scenario that is saving the R-Board equipment use and human resource time. The tire vendor, as well as recycling the waste tires, is also providing the R-Board with tire chips for use as daily cover. As the end-user of the chips, the R-Board is eligible to receive \$22.50 reimbursement per ton thru the Department of Environmental Quality's program.

Survey on Hours at Belman Road:

At the Board's direction, a survey was performed with regards to the Belman Road residential drop-off service. The survey was also made available on line at our website www.R-Board.org.

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Mr. Howe asked if there was a nominal price residents were willing to pay to dispose of their trash/recyclables. Ms. Jones responded that most were willing to pay a nominal fee. Mr. Howe asked if thought had been identified on a solution on collection of monies. Mr. Hundley responded that he has information on an EPA "Pay as You Throw Program" and he would coordinate with Ms. Jones and Ms. May.

Mr. Milde left at 2:00 PM.

Ms. May reported on the following:

Earth Day

The R-Board will be one of the sponsors for Earth Day on the River on April 16. The Friends of the Rappahannock will be coordinating a litter cleanup in the morning and the Earth Day Celebration will follow at Old Mill Park. In addition to providing a dumpster and supplies for the cleanup and recycling for the event, R-Board staff and volunteers will man booths on composting, recycling plastic bags and host the education trailer.

Master Composter Certification

Staff is partnering with the Stafford Cooperative Extension Office to teach a 6-week Master Composter/Recycler certification course. The classes begin March 1 and go through April 5. The course will be more intensive than the Backyard Composting 101 class that is still being offered. Participants agree to pass a test and give 30 hours of volunteer time in the first year of their certification.

"Career Day"

Ms. May has been invited to speak to a high school classmate's 8th grade earth science class on her education and career choices on February 18. Valerie Hunt teaches at Ahlf Jr. High in Searcy, Arkansas and after showing her class videos on possible careers in earth science, thought they might like to hear from an alumna. Ms. May's presentation and student interview will be conducted via video teleconference.

Handouts:

Handouts include an article on Ricky Markwardt about recycling at the landfill. Ms. May will be meeting with a reporter from the FLS for another article in the coming weeks. Also included is Ms. May's latest article for "Virginia Neighbors" on recycling. That publication has gone out of business and she is meeting with the Fredericksburg Parent Magazine and will be writing a column for them.

Mr. Mikel reported a flyer was included in the package that the R-Board will sponsor 2 Household Hazardous Waste Days. Eskimo Hill Road Residential drop-off site will host Saturday, May 21 and Belman Road Convenience site will host Saturday, September 24.

Correspondence:

Mr. Mikel reported that the R-Board has partnered with the Girl Scouts Troop 753 which collects ink cartridges and eyeglasses for recycling.

New Business:

Chairman Crisp stated that all new business had been acted on and that Mr. Baroody would get with Mr. Romanello and communicate with the City Manager on a resolve for mutual budgets revenue.

Mr. Howe stated that on the motion to approve the audit, the question of the Ameresco revenues needs to be included in that approval as a follow-up point.

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Mr. Cameron motioned, seconded by Mr. Howe, to go into closed session pursuant to Sec. 2.2-3711(a)(3) of the Code of Virginia to discuss the disposition (lease) of real property at the landfill where discussion in open session would adversely affect the negotiating or bargaining position of the R-Board and the member jurisdictions. Motion carried.

By voice, the vote was:

Yea: (4) Baroody, Cameron, Crisp, Howe
Nay: (0)

Call to Order: The Chairman called the meeting back to order 3:23 PM.

Executive Session Certification: Mr. Howe motioned, seconded by Mr. Crisp, that the Board certify that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements under the Freedom of Information Act and only such public business matters as were identified in the motion by which the Executive Session was convened were heard, discussed or considered in the Executive Session.

By voice, the vote was:

Yea: (4) Baroody, Cameron, Crisp, Howe
Nay: (0)

Future Session: The next regular meeting will be held on Wednesday, May 18, 2011, Board of Supervisors Chambers, Stafford Administration Center.

Adjournment. The Chairman adjourned the meeting at 3:25 P.M.

Harry E. Crisp, Chairman

Frederick N. Howe, III, Vice Chairman

Patricia S. Rowe, Clerk

