

**RAPPAHANNOCK REGIONAL
SOLID WASTE MANAGEMENT BOARD**

Wednesday
May 21, 2008
Stafford County's Administration Center
Board Chambers

Meeting Convened. A regular meeting of the Rappahannock Regional Solid Waste Management Board (R-Board) was convened at 1:36 PM., Wednesday, May 21, 2008, at the Stafford County Administration Center, Board Chambers.

Roll Call. The following members were present: Marvin J. Dixon, Chairman; Paul V. Milde, III, Vice Chairman; Phillip L. Rodenberg and Anthony J. Romanello. Harry E. Crisp and Matthew J. Kelly were absent.

Also in attendance were: William H. Hefty, Esq., R-Board Attorney; Robert L. Hundley, Resource International, Ltd., Consulting Engineer; Tammi W. Ellis, Acting Deputy County Administrator; Andrew J. Mikel, Superintendent of Solid Waste; Julie M. May, Analyst; and Patricia S. Rowe, Clerk.

Others in attendance were James Lawrence, Citizen, City of Fredericksburg; Brenda Gibbs, Allied Waste, and Rita Shifflett, Shifflett's Trash.

Mr. Milde motioned, seconded by Mr. Romanello, to approve the March 19, 2008 minutes. By voice, the vote was:

Yea: (4) Dixon, Milde, Rodenberg, Romanello
Nay: (0)

Presentations By The Public. Mr. Lawrence, citizen of the City, spoke about the following:

- An update on packing peanuts;
- Cardboard recycling is going well;
- Costs to recycle florescent light bulbs.

Mr. Dixon stated that the George Washington Regional Commission is working with the schools and the expectation is that they will do something with the light bulb issues. Mr. Rodenberg stated that the City has a vendor to pick up florescent light bulbs.

Report of the R-Board Attorney. Mr. Hefty reported on the following:

- A case has been filed against the City and the R-Board by a man injured in 2005 and a motion will be filed;
- Civil War Site – Mr. Hefty has drafted a first amendment to the Joint Powers of Agreement. Discussion ensued on the gate issue with Mr. Dixon asking that the Superintendent and the County Administrator get with Mr. Hefty on a redraft of the amendment with more flexibility on the gate issue. Mr. Hefty stated that the amendment will need to be approved by the Board of Supervisors and City Council and he will present the redraft at the July meeting of the R-Board.

Report of the Consulting Engineer. Mr. Hundley reported on the following:
Old Permit No. 74 (Old Stafford County Landfill – Post Closure)

- The most recent quarterly landfill gas (LFG) sampling event occurred March 19. All results were within compliance levels.

Permit No. 589 (Cells A/B/C/D – Active)

- Resource completed and submitted a QA/QC report on the rain cap repair to the VDEQ regional office.
- Resource is working with the VDEQ regional office to resolve CDD recycling operation permitting issues as well as the establishment of permitting guidelines for the R-Board's new composting process currently operating under a demonstration permit.

Fredericksburg Landfill

- Resource is continuing to work with the VDEQ to reduce the number of groundwater constituents for which the facility is sampled.

Report on Finances: Mr. Mikel reported on the following:

- Landfill Aging Report
- Weight and Material Analysis Report
- Landfill Revenue
- Landfill Expenses

Mr. Mikel reported that Mr. Hefty will be filing a lawsuit to recover funds from Quick Disposal. Mr. Mikel also reported that MSW volume has picked up dramatically during the month of April but the projections for FY08 are under about \$750,000 due to the slowdown.

Report of Staff: Mr. Mikel reported on the following:

FY09 Budget: The FY09 budget and the 5 year CIP is presented for adoption. Highlights of the FY09 budget include hiring a new mechanic, 963D tracked loader, additional concrete work in the composting area, additional gas well installation, and installation of condensate pumps in the 74 area. Staff is proposing to reduce the gate rate for MSW and large volume haulers by \$1 to help accommodate for fuel. This would be at a cost of \$85,000 to \$90,000 per year.

FY07 Audit: The FY07 unqualified audit is presented for approval. Mr. Dixon noted two minor deficiencies between the Finance Department and the Treasurer having to do with monthly reconciliations. Mr. Romanello stated that the deficiencies are a criticism of the County and the quality control between the Finance Department and the Treasurer, not the R-Board.

Civil War Preservation Site: Staff has investigated the process of getting the site registered with the NRHP. The price will be approximately \$5,500. Staff recommends that the registering of the property be delayed until the Part A permit for the landfill expansion area is in hand. Mr. Dixon stated that the Part A permit needs to be expedited and staff will report back at the July meeting.

Ameresco Power Plant: Ameresco continues to work on the construction of the landfill gas to energy plant. A grand opening had originally been planned for the summer, but due to some unforeseen delays with weather and related permitting, the grand opening is set for September to coincide with the R-Board meeting.

Engineer Contract Renewal: The R-Board voted to continue its relationship with Resource International, Ltd as its engineering consultants with a professional services contract for a period

of one year commencing January 1, 2006. The R-Board has the option to renew this contract for four additional years to be negotiated and approved by both parties. Staff recommends renewing a professional services contract with Resource International, Ltd. for a period of one (1) year commencing July 1, 2008 through June 2009.

Recycling Rate Report: The mandated recycling rate report was sent to the Department of Environmental Quality in April. Staff turned in a 44.8% recycling rate. This rate has not been approved but staff is waiting on a confirmation letter. Mr. Romanello asked if Ms. Jones could bring back at the July meeting some numbers on the dual stream recycling of cardboard and paper. Mr. Mikel stated that the recycling numbers also reflect the diversion of sludge for composting. Mr. Dixon asked that numbers be provided back two years and presented at the July meeting.

Mr. Milde asked when the compost would be available. Mr. Mikel stated that VDEQ had paid a visit and has not given permission to release the compost as of yet but it is available for county/city mulch projects. VDEQ Water will be handling the biosolids and Mr. Mikel is looking at early fall to be able to offer the compost.

Regional Litter Control: In an effort to better serve the region, staff recommends pursuit of the possibility of “regionalizing” our litter control efforts. The litter crews would police both Stafford and Fredericksburg. A preliminary meeting was conducted between Andrew Mikel, Doug Faucett, Dave King, Diane Jones, and Jack Roberts. Staff recommends the R-Board allow the Landfill Superintendent to negotiate the details acceptable to all parties and implement “regionalization” of the litter crew. Mr. Rodenberg stated that not now, but in the future, the Board needs to address that there are three agencies, the R-Board, Rappahannock Jail, and GWRC, doing the same kind of activities, and this needs to be explored in maybe finding a better way to further regionalization. Mr. Dixon asked staff to develop standards for the litter crew and bring back a proposal at the July meeting.

Single Stream: The target date for single stream is August 31. The two largest haulers, Shifflett’s Trash and Waste Management, are ready to start with single stream and staff expects a significant increase in recyclables once everything is in place. The recycling collection building at the landfill is being renovated so that the R-Board can receive and process single stream recycling.

Our current contract with Recycle America for co-mingled containers offers the option to do single stream recycling. Staff sent several test loads of single stream to Recycle America in April. These loads were received and considered well within standards required.

At the request of the City of Fredericksburg Public Works Department, the R-Board staff met with them to discuss this conversion and how it may affect their collection program. The City can use its present compact truck to bring in recyclables.

A special meeting is being planned for all our customers who collect recyclables to assist them with converting and taking advantage of this great opportunity. It should be noted that both Recycle America and Waste Management have offered valuable insight concerning how our haulers can maximize the benefits of this form of recyclable collection.

Backyard Composting: Staff submitted a grant application to a private foundation, the Fund for the Environment and Urban Life, on April 23rd for \$41,000. If approved, the grant will pay for composting bins for the backyard composting program, plastic 5-gallon buckets to package Rappa-Grow, the compost produced at the landfill, and print advertising for one year for both programs. If it is not approved, the programs will be scaled back. The backyard composting effort is already successful. By the meeting date, three composting classes will have been taught and about 40 people signed up for a composting bin.

Mr. Romanello asked that the educational trailer be available at the September meeting and grand opening of the gas facility. Mr. Romanello also stated for the record the awesome response of Mr. Mikel and his staff to the tornado damage and cleanup and that it was nothing short of phenomenal. He stated that Mr. Mikel had taken 700 tons of debris to the landfill. He also wanted to recognize that Mr. Rodenberg and his staff were a huge help in that cleanup response.

Mr. Romanello motioned, seconded by Mr. Milde, to publicly acknowledge at the July meeting the employees of the City and the R-Board in their cleanup efforts due to the storm damage suffered in southern Stafford.

By voice, the vote was:

Yea: (4) Dixon, Milde, Rodenberg, Romanello
Nay: (0)

Mr. Milde motioned, seconded by Mr. Romanello, to approve proposed Resolution RB08-04.

By voice, the vote was:

Yea: (4) Dixon, Milde, Rodenberg, Romanello
Nay: (0)

A RESOLUTION TO AUTHORIZE THE COUNTY ADMINISTRATOR
TO RENEW THE R-BOARD ADMINISTRATIVE OFFICE LEASE

WHEREAS, the Administrative Office for the R-Board is located at 1259 Courthouse Road, Suite 103; and

WHEREAS, the initial term of its lease is three (3) years expiring at midnight on the 30th of April, 2009; and

WHEREAS, the R-Board has the option to renew this lease for an additional two (2) years beginning May 1, 2009 and ending April 30, 2011; and

WHEREAS, the R-Board desires to renew this lease by notifying the landlord in writing of such an election no later than nine (9) months prior to the expiration of the lease;

NOW, THEREFORE, BE IT RESOLVED by the Rappahannock Regional Solid Waste Management Board on this the 21st day of May 2008, that the County Administrator be and he

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hereby is authorized to notify Aliak Investments, L.C. in writing of its intention to renew the lease for an additional two (2) years beginning May 1, 2009 and ending April 30, 2011.

Mr. Romanello motioned, seconded by Mr. Milde, to approve proposed Resolution RB08-05 including the Chairman's comments.

By voice, the vote was:

Yea: (4) Dixon, Milde, Rodenberg, Romanello
Nay: (0)

A RESOLUTION TO ACCEPT THE FY2007 AUDIT

WHEREAS, Clifton Gunderson LLP are the auditors for the Rappahannock Regional Solid Waste Management Board; and

WHEREAS, Clifton Gunderson LLP has conducted an independent auditor's report for the R-Board's review; and

WHEREAS, Clifton Gunderson LLP results of its tests disclosed no instances of noncompliance; and

WHEREAS, two minor deficiencies were noted between the Finance Department and the Treasurer having to do with monthly reconciliations;

NOW, THEREFORE, BE IT RESOLVED by the Rappahannock Regional Solid Waste Management Board on this the 21st day of May, 2008, to hereby accept the FY2007 Audit for the year ended June 30, 2007 as prepared by the accounting firm of Clifton Gunderson LLP.

Mr. Rodenberg motioned, seconded by Mr. Milde, to approve proposed Resolution RB08-06.

By voice, the vote was:

Yea: (4) Dixon, Milde, Rodenberg, Romanello
Nay: (0)

A RESOLUTION TO ADOPT THE PROPOSED FY2009 RAPPAHANNOCK REGIONAL SOLID WASTE MANAGEMENT BOARD BUDGET

WHEREAS, the Rappahannock Regional Solid Waste Management Board (R-Board) has reviewed the proposed Fiscal Year 2009 Budget; and

WHEREAS, the R-Board finds the proposed Fiscal Year 2009 Budget to be acceptable;

NOW, THEREFORE BE IT RESOLVED, by the Rappahannock Regional Solid Waste Management Board on this the 21st day of May, 2008, that the proposed Fiscal Year 2009 Budget be and it hereby is adopted in the amount of FIVE MILLION THREE HUNDRED FIFTY-TWO THOUSAND NINETY DOLLARS (\$5,352,090).

BE IT STILL FURTHER RESOLVED that the recommended rates for FY09 be established effective July 1, 2008.

Mr. Milde motioned, seconded by Mr. Romanello, to approve proposed Resolution RB08-07.

By voice, the vote was:

Yea: (4) Dixon, Milde, Rodenberg, Romanello
Nay: (0)

A RESOLUTION TO RENEW THE CONTRACT FOR ENGINEERING SERVICES

WHEREAS, the Rappahannock Regional Solid Waste Management Board (R-Board) voted by Resolution RB05-24 to continue its relationship with Resource International, Ltd. as its engineering consultants with a professional services contract for a period of one (1) year commencing January 1, 2006; and

WHEREAS, the R-Board has the option to renew this contract for four (4) additional years to be negotiated and approved by both parties;

NOW, THEREFORE BE IT RESOLVED, by the Rappahannock Regional Solid Waste Management Board on this the 21st day of May, 2008, that the County Administrator be and he hereby is authorized to execute a professional services contract with Resource International, Ltd. for a period of one (1) year commencing July 1, 2008 through June 2009 in an amount not to exceed TWO HUNDRED THOUSAND DOLLARS (\$200,000).

Future Session: The next regular meeting will be held on Wednesday, July 16, 2008, at the Stafford Government Center, Board Chambers, at 1:30 P.M.

Adjournment. The Chairman adjourned the meeting at 2:35 P.M.

Marvin J. Dixon, Chairman

Paul V. Milde, III, Vice Chairman

Patricia S. Rowe, Clerk

