

MINUTES

RAPPAHANNOCK REGIONAL SOLID WASTE MANAGEMENT BOARD

Wednesday, August 20, 2014

George L. Gordon Government Center

Conference Room ABC

Meeting Convened: A regular meeting of the Rappahannock Regional Solid Waste Management Board (R-Board) was convened at 1:35 P.M., Wednesday, August 20, at the George L. Gordon Government Center in Conference Room ABC.

Roll Call: The following members were present: Matthew Kelly; Beverly R. Cameron; Gary Snellings; Anthony J. Romanello; William C. Withers, Jr. Chairman Paul V. Milde, III participated via conference call.

Also in attendance were: Bill Hefty, Esq., R-Board Attorney; Robert L. Hundley, Resource International, Ltd., Consulting Engineer; Keith C. Dayton, Director & Deputy County Administrator; Jason Pauley, R-Board Superintendent; Julie Williams-Daves, Lisa Butler, Britney Stone, R-Board Staff;

Other officials in attendance were Woody Van Valkenburg and Ted Smith, Rappahannock Goodwill Industries; Sheriff Charlie Jett, and Cathy Vollbrecht, County Administration.

Mr. Hefty called the meeting to order, since the previous officers' terms had expired. Mr. Hefty explained that state statute allowed the participation of members in meetings provided there was an official policy adopted to govern the use of this practice. Mr. Hefty had prepared a policy which, if adopted, would allow R-Board members to participate in meetings by phone.

Mr. Kelly motioned, seconded by Mr. Withers, to adopt a policy allowing board members to participate via phone.

By voice, the vote was:

Yea:	(5)	Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(1)	Milde

Mr. Romanello motioned, seconded by Mr. Kelly, to approve the participation of Mr. Milde via phone.

By voice, the vote was:

Yea:	(5)	Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(1)	Milde

Mr. Milde was hereafter in official attendance at the R-Board meeting.

The next order of business was the election of R-Board officers for fiscal year 2015.

Mr. Milde motioned, seconded by Mr. Snellings, to elect Matt Kelly Chairman of the R-Board.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Mr. Milde then motioned to nominate Mr. Snellings as Vice-chairman of the R-Board. This motion died for lack of a second.

Mr. Withers motioned, seconded by Mr. Snellings, to elect Paul Milde Vice-chairman of the R-Board.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Mr. Milde motioned, seconded by Mr. Romanello, to approve the minutes for May 21, 2014. Mr. Kelly and Mr. Withers noted they were not in attendance at the May 21, 2014 meeting.

By voice, the vote was:

Yea:	(4)	Milde, Cameron, Snellings, Romanello
Nay:	(0)	
Absent:	(0)	
Abstain:	(2)	Kelly, Withers

Mr. Kelly and Mr. Withers abstained.

Presentations by the Public: The following members of the public desired to speak:

Mr. Bill Johnson, Winsome Lane – expressed the following points:

- He is glad the R-Board has chosen to not pursue any of the proposals for alternative waste handling and requested copies of the proposals.
- He reiterated his concerns about having an incinerator in close proximity to schools, the hospital, and other buildings.
- He promotes zero waste and more recycling. He has asked the principal of Brooke Point High School about having students study what material comes into the landfill.

Ms. Allane Callander, Lancaster Street – expressed the following points:

- She brought a cardboard takeout container and asked the R-Board to encourage and educate businesses about using cardboard and not Styrofoam.

- She was perplexed by Mr. Milde's statement at the Stafford County Board of Supervisors meeting concerning the proposals before the R-Board had made a final decision. She thought it was unfitting.

Mr. Kelly requested to add a section to the agenda allowing the Board members an opportunity to comment.

Report of the R-Board Attorney: Mr. Hefty had no new business to report.

The R-Board elected to modify the agenda to dispense with the issues pertaining to the Stafford County Sheriff and the CEO of Rappahannock Goodwill Industries.

New Business (Partial):

1. **RB14-04 (renumbered to RB14-10)** – Mr. Dayton explained the current firearms training facility at the Regional Landfill and the proposed additions to allow classroom and tactical training buildings adjacent to the existing firing range. He noted that authorization of this request would not interfere with current and future landfill operations. Staff recommends approval. Sheriff Jett expressed his appreciation of the R-Board's support and stated that these buildings had been desired for some time.

Mr. Snellings motioned, seconded by Mr. Romanello, to approve proposed Resolution RB14-10.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Resolution RB14-10 reads as follows:

A RESOLUTION APPROVING THE EXPANSION OF THE STAFFORD COUNTY SHERIFF'S OFFICE TRAINING FACILITIES ON R-BOARD PROPERTY AT THE ESKIMO HILL ROAD LANDFILL

WHEREAS, the Stafford County Sheriff requested permission to expand the existing training facilities at the landfill site on Eskimo Hill Road to include a classroom building and shooting range support building; and

WHEREAS, the R-Board desires to support the public safety mission of the Stafford County Sheriff and the Fredericksburg City Police force; and

WHEREAS, these buildings can be constructed without impacting the operation of the landfill.

NOW, THEREFORE BE IT RESOLVED, by the Rappahannock Regional Solid Waste Management Board on this the 20th day of August, 2014, that the Stafford County Sheriff has permission to expand their training facilities at the Eskimo Hill Road landfill site.

2. RB14-03 (renumbered to RB14-09) – Mr. Dayton introduced Mr. Van Valkenburg, the CEO of Rappahannock Goodwill Industries (RGI). Mr. Van Valkenburg spoke about the longstanding partnership between Goodwill and the R-Board. From 2005 through May of this year, 2.2 million pounds of donations had been diverted from the landfill at Eskimo Hill Road. In 2013 alone, 126,000 pounds of donations were collected. He expects donations to increase with a more prominent location and an attended donation station. Waste reduction is a huge goal of Goodwill as they fulfill their primary mission to help people with barriers to traditional employment get jobs. He is also very interested in working with the R-Board on other recycling initiatives. In closing, Mr. Van Valkenburg extended an invitation for R-Board members to visit their facility. Mr. Dayton noted that the present agreement between the R-Board and Goodwill pertained only to the donation of electronic goods. He affirmed R-Board staff support of the diversion of usable materials from the landfill, and the generation of revenues to a valuable local charitable organization.

Mr. Milde motioned, seconded by Mr. Withers, to approve proposed Resolution RB14-09.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Resolution RB14-09 reads as follows:

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT BETWEEN THE R-BOARD AND RAPPAHANNOCK GOODWILL INDUSTRIES, INC. TO EXPAND THE COLLECTION OF REUSABLE ITEMS FOR CHARITABLE PURPOSES

WHEREAS, the Rappahannock Regional Solid Waste Management Board (R-Board) desires to facilitate the expansion of programs which divert reusable items from the landfill in an environmentally sound manner benefiting a long standing local charitable organization; and

WHEREAS, such actions support the R-Board's vision to promote reduce, reuse, and recycling programs; and

WHEREAS, the R-Board has developed a partnership with Rappahannock Goodwill Industries, Inc. (RGI) to collect reusable electronic items which would otherwise be placed in the landfill; and

WHEREAS, the R-Board and RGI both desire to amend the current Agreement to include all reusable items fitting the RGI retail program, including clothes, shoes, handbags and household items; and

WHEREAS, this Amendment would benefit the community and support the zero waste goals of both organizations; and

WHEREAS, the Amendment includes the following key provisions:

- Authorize collection by RGI of all reusable materials suitable for their resale efforts at the Eskimo Hill and Belman Road locations.
- The R-Board will provide a suitable container featured in a prominent location suitable to both parties at each site.
- The R-Board will assist in advertising this initiative by use of their website and other methods as deemed appropriate.
- RGI will provide staffing for all times when the collection location is operational. This is expected to be whenever the Eskimo Hill site is open for residential service, and at the Belman Road location at times to be determined. RGI shall lock the containers at all times they are unstaffed.
- RGI will maintain the area around the collection container in presentable manner, and weigh all donations on R-Board scales for the purpose of record keeping.

NOW, THEREFORE BE IT RESOLVED, by the Rappahannock Regional Solid Waste Management Board on this the 20th day of August, 2014, that an Amendment to the 2005 Agreement with Rappahannock Goodwill Industries, Inc. to expand the collection of reusable items be and it hereby is authorized.

Report of Staff: Mr. Dayton, Director & Deputy County Administrator, reported on the following:

- Although authorized for 34, staffing remains at 27. Staff is looking to fill the open administrative specialist and one maintenance worker positions.

Environmental Compliance Report: Ms. Julie Williams-Daves, Environmental Manager, reported on the following:

- The R-Board received a warning letter from DEQ after the solid waste compliance inspection on June 30, 2014. Ms. Williams-Daves explained that this is a standard response to landfill gas migration that was reported to DEQ on March 31 and June 23 and that staff was working with their contractors and DEQ to rectify the situation.
- In order to address the groundwater exceedance associated with Area 74, the R-Board is working with VDOT to gain access to their property to install a groundwater monitoring well. In the meantime, three injection wells will be drilled on Tuesday, August 26 to start an interim corrective action process. Groundwater sampling will follow.
- Staff made minor changes to the Environmental Policy as part of the annual review required by our participation in the DEQ VA Environmental Excellence Program.
- The regulations regarding stormwater recently changed and the R-Board has received its updated permit.

Mr. Bob Hundley, Resource International, spoke about Solid Waste Permit 589:

- DEQ has accepted the revised Title V Air Permit application and Resource is working with DEQ and EPA to meet federal regulations.
- As required for the Cell F2 permitting process, the Small-whorled Pogonia Study was completed and accepted by the reviewing agency.
- A survey was completed in July to help staff more accurately calculate the remaining site life of F1 and amend the construction schedule for F2.

Fredericksburg's Cool Springs Road Landfill: The landfill gas migration observed at the landfill since the spring has tapered off and the sampling events have been scaled back from weekly to monthly.

Mr. Romanello asked how many landfills in Virginia are E3 certified. Ms. Williams-Daves replied that the number is small, likely 3-5.

Operations Update: Mr. Jason Pauley, R-Board Superintendent, reported on the following:

- Cell E landfill gas collection system expansion is complete with eleven new wells and two replaced and the final cost came in 30% less than expected. The expansion has made a 40% increase in the amount and quality of gas available for AMERESCO, resulting in more revenue.
- Compactors have been ordered for Belman Road and should be delivered by the first week of September.
- Cell F2 design has been submitted to the County's Planning Department for infrastructure plan review.
- A ground survey for Cell F1 was completed in July. The results indicate that 50% of the airspace has been consumed. More trash will increase density and the cell is still expected to last until the fall of 2015 as projected. Staff will closely monitor the anticipated fill date.

Correspondence and Media: Mr. Dayton pointed out a number of compliments on staff from customers.

Report on Finances: Mr. Dayton reported on the following:

Financial Summary through July 31, 2014: For the first month of FY15, tipping fee revenues are good, but commercial hauler revenue from residential sources is down from July 2013. We received \$11,000 from AMERESCO in July.

Weight and Material Analysis through July 31, 2014: Tonnage from commercial haulers is down. Fredericksburg is now on the Billable side of the equation. A recent change to the table now shows Recyclables in its own category.

Weight and Material Analysis for FY14: Commercial hauler tonnage from businesses was up 20%, while hauler residential tonnage was down 4%. Residential tires decreased by 60%, most likely due to the limit on residential drop-off.

Construction and Demolition (C&D) Materials: Tonnage and revenues for July 2014 are up over the same period in FY2013, indicating the change to the tipping fees eliminating the cap for C&D does not seem to have driven away business. Staff will monitor this closely.

Unfinished Business:

Mr. Dayton provided a staff report including a summary of expense reductions and revenue enhancements. He emphasized that each year for the past three years, expenses and staff have been cut significantly. He summarized consequences and benefits of each further cut or revenue enhancement option and suggested that the Board use this information to continue the discussion regarding options to restore R-Board financial status to a sustainable condition.

Mr. Milde stated that the R-Board is in a dire situation and they are out of time to make a decision. He suggested special meeting in two weeks to decide on R-Board finances. He does not want to eliminate Belman Road or the Litter Crew, but feels that the R-Board shouldn't bear the cost solely. He wondered how much the City should be billed for litter cleanup and the use of Belman Road. Suggested giving the City and County a timeline for deciding if they will pay for services they use.

Mr. Withers stated he is strongly opposed to closing the Belman Road facility or giving it back to the City to operate.

Mr. Dayton restated that the priorities are funding construction of the new cell, rebuilding the unrestricted reserves, and addressing the operating deficit. These needs require \$1 million in sustainable funds. Mr. Cameron stated that \$1.4 million might be more realistic and Mr. Dayton agreed.

Mr. Snellings suggested that the board members think this over for two weeks and then come back prepared to talk about the financial situation and make a final decision.

Mr. Milde is opposed to charging residents \$3 or decreasing hours, but he would agree to raise tipping fees. Mr. Snellings added that he is also opposed to charging residents a \$3 fee unless there is no other alternative.

Mr. Kelly asked staff about options to defer the construction of Cell F2 and Mr. Dayton replied that there are no realistic options. Mr. Kelly stated that for certain levels of service, there are certain costs. He is not aware of the public accusing the R-Board of bloated operations or poor management, and would like to give the people a chance to pitch in to fill the gap. The reality is that either services must be cut or fees must be raised. He is looking for long-term solutions and agreed that the board should meet in two weeks, and routinely meet more frequently than they have in the past.

New Business (Continued):

3. **RB14-05** – Mr. Dayton briefed the board members on extending the current contract with Resource International.

Mr. Snellings motioned, seconded by Mr. Romanello, to approve proposed Resolution RB14-05.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Resolution RB14-05 reads as follows:

A RESOLUTION TO RENEW THE CONTRACT FOR ENGINEERING SERVICES IN SUPPORT OF LANDFILL OPERATIONS

WHEREAS, the Rappahannock Regional Solid Waste Management Board (R-Board) voted by Resolution RB11-04 to authorize a consultant services contract with Resource International, Ltd. for a period of one (1) year commencing July 1, 2011; and

WHEREAS, the R-Board has the option to renew this contract for four (4) additional years to be negotiated and approved by both parties; and

WHEREAS, there are an additional two (2) years of services remaining for this solicitation, and staff recommends continuing these services with Resource International, Ltd.

NOW, THEREFORE BE IT RESOLVED, by the Rappahannock Regional Solid Waste Management Board on this the 20th day of August, 2014, that an amendment with Resource International, Ltd. for an additional period of one (1) year commencing July 1, 2014 through June 30, 2015, is hereby authorized in an amount not to exceed ONE HUNDRED NINETY-EIGHT THOUSAND SEVEN HUNDRED EIGHTY-FIVE DOLLARS (\$198,785).

4. **RB14-06** – Mr. Dayton briefed the board members on extending the current contract with Draper Aden Associates.

Mr. Snellings motioned, seconded by Mr. Romanello, to approve proposed Resolution RB14-06.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Resolution RB14-06 reads as follows:

A RESOLUTION TO RENEW THE CONTRACT FOR PROFESSIONAL SERVICES RELATED TO THE MONITORING AND MAINTENANCE OF THE LANDFILL GAS COLLECTION SYSTEM

WHEREAS, the Rappahannock Regional Solid Waste Management Board (R-Board) voted by Resolution RB14-06 to authorize a professional services contract with Draper Aden Associates for a period of one (1) year commencing July 1, 2014; and

WHEREAS, the R-Board has the option to renew this contract for four (4) additional years to be negotiated and approved by both parties; and

WHEREAS, there are an additional four (4) years of services remaining for this solicitation, and staff recommends continuing these services with Draper Aden Associates.

NOW, THEREFORE BE IT RESOLVED, by the Rappahannock Regional Solid Waste Management Board on this the 20th day of August, 2014 that an amendment to extend the professional services contract with Draper Aden Associates is authorized for a period of one (1) year commencing July 1, 2014 through June 2015 in an amount not to exceed ONE HUNDRED TWENTY THOUSAND, TWO HUNDRED THIRTY-THREE DOLLARS (\$120,233).

5. RB14-07 – Mr. Dayton briefed the board members on the new contract with County Waste, LLC for the processing of single-stream recyclables.

Mr. Withers motioned, seconded by Mr. Snellings, to approve proposed Resolution RB14-07.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Resolution RB14-07 reads as follows:

A RESOLUTION TO AUTHORIZE A CONTRACT FOR COLLECTION AND PROCESSING OF RECYCLABLE MATERIALS

WHEREAS, the Rappahannock Regional Solid Waste Management Board (R-Board) desires to promote environmentally positive waste management through the recycling of waste materials in the most responsible and economically advantageous manner; and

WHEREAS, proposals were solicited from firms interested in providing services to receive and process single stream materials from the R-Board; and

WHEREAS, four firms responded to this proposal; and

WHEREAS, following evaluation by staff, County Waste, LLC was found to have offered the most responsive proposal; and

WHEREAS, staff recommends awarding this contract to County Waste, LLC;

NOW, THEREFORE BE IT RESOLVED, by the Rappahannock Regional Solid Waste Management Board on this the 20th day of August, 2014, that a contract with County Waste, LLC for an initial period commencing August 1, 2014 through June 30, 2015, with the option to renew this contract for additional annual periods to be negotiated and approved by both parties.

6. RB14-08 – Mr. Dayton briefed the board members on service and parts needed from Carter Machinery Company for the Caterpillar brand equipment used at the landfill and the contract for repair services.

Mr. Snellings motioned, seconded by Mr. Withers, to approve proposed Resolution RB14-08.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Proposed Resolution RB14-08 reads as follows:

A RESOLUTION TO AUTHORIZE CARTER MACHINERY COMPANY, INC. TO PROVIDE REPAIR SERVICE AND PARTS FOR LANDFILL EQUIPMENT

WHEREAS, the R-Board must comply with DEQ regulations requiring that equipment be maintained in top working condition; and

WHEREAS, the majority of the equipment operated by the Rappahannock Regional Solid Waste Management Board (R-Board) is manufactured by Caterpillar; and

WHEREAS, Carter Machinery Company, Inc. of Salem, Virginia is the authorized dealer for providing repair service and parts in our area; and

WHEREAS, staff recommends the R-Board authorize the use of Carter Machinery Company, Inc. to provide repair service and parts for landfill equipment in FY2015.

NOW, THEREFORE BE IT RESOLVED, by the Rappahannock Regional Solid Waste Management Board on this the 20th day of August, 2014, that the R-Board authorize Carter Machinery Company, Inc. to provide parts and services on landfill equipment in FY2015 in the estimated amount of \$200,000.

Closed Session: The R-Board went into closed session to discuss the negotiation of a contract at 3:00 P.M. and reconvened the open session at 3:15 P.M.

Mr. Cameron motioned, seconded by Mr. Withers, to go into closed session to discuss the negotiation of a contract.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Mr. Withers motioned, seconded by Mr. Snellings, to reconvene the open session of the R-Board meeting.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Mr. Cameron motioned, seconded by Mr. Withers, to certify that the only matters discussed during the closed session were those related to the negotiation of a contract.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Mr. Milde motioned, seconded by Mr. Withers, to reject all four proposals for alternative waste handling.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Board Comments: Mr. Kelly desires that an opportunity for board members to address the public be included on the agenda for each meeting.

Mr. Withers appreciates being back on the R-Board.

Mr. Kelly acknowledges that there are significant challenges coming up and hopes the public will give their opinion on the financial crisis. He emphasized the need for a long-term solution because the region continues to grow. On a recent trip to Germany he observed that Europe is doing a better job at recycling and is closer to zero waste than we are, but there is no reason to not move toward that. He stated that they do recycle, but also incinerate excess material.

Mr. Milde motioned, seconded by Mr. Romanello, for Mr. Hefty to begin the paperwork for extending the agreement between the City and the County.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Future Session: The next regular meeting of the R-Board will be held on Wednesday, November 19, 2014, at 1:30 P.M. in the George L. Gordon Government Center, Board of Supervisors Chambers.

Mr. Snellings motioned, seconded by Mr. Withers, to schedule a special meeting date in two weeks to discuss the R-Board finances. The meeting will be held Wednesday, September 3 at 7:00 P.M. in the George L. Gordon Government Center, Board of Supervisors Chambers.

By voice, the vote was:

Yea:	(6)	Milde, Kelly, Cameron, Snellings, Romanello, Withers
Nay:	(0)	
Absent:	(0)	

Adjournment: The meeting was adjourned at 3:25 P.M. by unanimous vote.



Keith C. Dayton, Director & Deputy County Administrator



Lisa Butler, Acting Clerk